

MEMORANDUM

TO: Warwick A. Arden, Executive Vice Chancellor and Provost
Lee Ann DeRita, Assistant Dean for Finance and Business Management, College of Sciences
Adrian Day, Assistant Vice Provost for Finance and Planning, Office of the Provost
Joel Ducoste, Assistant Dean of Graduate Student Advancement and Faculty Enrichment, Civil, Construction and Environmental Engineering
Melanie Flowers, Student Body President
Pat Gaddy, Chair, Staff Senate
Paula Gentius, Chief of Staff and Secretary to the University
Chris Gunter, Director of Graduate Programs, Horticultural Science
Louis Hunt, Senior Vice Provost, Enrollment Management and Services
Hans Kellner, Chair, Faculty Senate
Paul Lunn, Dean, College of Veterinary Medicine
Barbara Moses, Associate Vice Chancellor, Budget and Resource Management
Mary Peloquin-Dodd, Associate Vice Chancellor, Finance and University Treasurer
Joshua Pierce, Associate Professor, University Faculty Scholar, Chemistry
Julie Swann, Department Head, Fitts Department of Industrial and Systems Engineering
Steven Vincent, Co-chair, Resources and Environment Committee, Faculty Senate
Mladen A. Vouk, Vice Chancellor, Research and Innovation
Marie Williams, Associate Vice Chancellor, Human Resources
Paul Williams, Co-chair, Academic Policy Committee, Faculty Senate
Lisa Zapata, Interim Vice Chancellor, Division of Academic and Student Affairs

FROM: Charles A. Maimone, Vice Chancellor, Finance and Administration *Charles Maimone*

SUBJECT: University Budget Advisory Committee

DATE: September 3, 2020

I'm writing to request your service on the newly established University Budget Advisory Committee.

NC State is facing complex and fast-changing budget pressures due primarily to the COVID-19 pandemic, and consequences of the financial impact at the federal, state, UNC-System and university level. Convening a University Budget Advisory Committee is designed to ensure university leadership is informed of concerns from across the university, and to ensure the university community is informed of administrative and operational decisions as quickly and transparently as possible.

The University Budget Advisory Committee is charged with:

- Advising Vice Chancellor Maimone on COVID-19-impacted budget concerns,
- Ensuring budget and financial decisions are consistent with and support the long-term mission of NC State University, and align with the university's stated strategic goals,
- Communicating budget-related information to constituents in a timely, consistent and informed manner.

We anticipate the University Budget Advisory Committee will meet monthly through the remainder of the fiscal year.

Thank you for your consideration to serve on the University Budget Advisory Committee. Please contact me if you have questions or if you would like to discuss in more detail.

cc: W. Randolph Woodson, Chancellor