

>>> Charles Leffler and Larry Nielsen (Charles Leffler) 12/22/2008 6:04 PM >>>

December 22, 2008

TO: Executive Officers and Deans

FROM: Larry Nielsen, Provost and Executive Vice Chancellor
Charles Leffler, Vice Chancellor for Finance and Business

SUBJECT: Addition 3% Budget Reversion for 2008-09

On October 13, we notified you of the need to submit one-time budget reversion plans to help meet NC State's share of the 4% budget allotment reversion ordered by Governor Easley. We have now reached a point where we believe it is necessary to implement an additional 3% budget reversion plan for 2008-09.

Attached please find an allocation schedule for this reversion, again based on your continuing state appropriated budget. The reversion allocation distribution was prepared following these criteria:

1. The first 1.5% reversion is allocated using the University Budget Advisory Committee's Budget Principles with some minor adjustments:
 - a. The first 50% will be allocated on your budget base less your EPA Teaching Faculty budget line (101/106-1310);
 - b. The remaining 50% will be allocated across-the-board;
 - c. The Provost's reserve will cover the reversion allocation for CHASS; and,
 - d. No exemption is provided for the Utilities budget.
2. The other 1.5% reversion will be covered from University Reserves including the Tuition and Contingency (e.g. Utilities overrun, Tort, excessive workers comp claims, etc.) and those managed by the Provost and the Vice Chancellor for Finance and Business. This action will mean that no other reserves will be available for year-end allocation and for meeting special requests and needs of the colleges and divisions.

Please complete the attached budget reversion template for your budget reversion allocation and sent to the University Budget Office no later than close of business on January 20, 2009 (Barbara.moses@ncsu.edu). Feel free to contact your budget analyst if you have questions or need any assistance with the budget revisions.

Thank you.

Allotment Reversion Allocation-Phase 2 (Additional 3%)

12/22/2008

2008-09 State Appropriated Continuing Base Budget

Class 212, 214, 215, 216

Summary of additional 3% reversion

Purpose codes 101, 106, 110, 142, 151, 152, 160, 170, & 180

(Excludes Appropriated Receipts operations & Financial Aid)

OUC	Description	Continuing	UBAC Principles		Central	Total Add'l	%
		Base Budget	Exempt 1310	AcrosstheBrd	Funds	Reversion	
02	Vice Chancellor/Provost	\$13,262,668	\$47,088	\$85,115	\$700,000	\$832,203	6.27%
25	NCSU Libraries	23,639,179	264,400	151,707	0	416,107	1.76%
31	Undergraduate Academic Program	4,985,570	36,091	31,996	0	68,086	1.37%
32	Division of Enrollment Management	3,921,756	43,864	25,168	0	69,032	1.76%
33	Distance Education & Learning	14,086,316	99,634	90,401	0	190,035	1.35%
35	Diversity and Inclusion	1,141,596	12,106	7,326	0	19,432	1.70%
38	Equal Opportunity & Equity	1,048,276	11,709	6,727	0	18,437	1.76%
39	Office of International Affairs	<u>1,366,898</u>	<u>15,288</u>	<u>8,772</u>	<u>0</u>	<u>24,061</u>	<u>1.76%</u>
	Total Provost/Vice Provost Units	\$63,452,259	\$530,181	\$407,213	\$700,000	\$1,637,394	2.58%
COLLEGES:							
11	Agriculture and Life Sciences	\$23,014,867	\$39,273	\$147,701	\$0	186,974	0.81%
12	Design	7,483,247	17,128	48,025	0	65,152	0.87%
13	Education	15,608,506	59,987	100,170	0	160,157	1.03%
14	Engineering-excl SolarHouse fr DENR	65,460,205	242,197	420,099	0	662,296	1.01%
15	Natural Resources	7,721,681	24,464	49,555	0	74,019	0.96%
16	Humanities & Social Sciences	33,888,169	54,562	217,482	0	272,044	0.80% *
17	Physical & Mathematical Sciences	34,334,098	86,164	220,343	0	306,507	0.89%
18	Textiles	7,948,513	52,609	51,011	0	103,619	1.30%
19	Veterinary Medicine	27,233,870	164,046	174,777	0	338,823	1.24%
20	Management	<u>19,464,270</u>	<u>59,440</u>	<u>124,914</u>	<u>0</u>	<u>184,354</u>	<u>0.95%</u>
	Total Colleges	<u>\$242,157,426</u>	<u>\$799,870</u>	<u>\$1,554,076</u>	<u>\$0</u>	<u>\$2,353,946</u>	<u>0.97%</u>
	Total Provost and Colleges	\$305,609,685	\$1,330,050	\$1,961,289	\$700,000	\$3,991,339	1.31%
Other Institutional Support							
01	Chancellor	\$4,250,677	\$46,291	\$27,279	\$0	\$73,571	1.73%
05	Student Affairs	5,321,875	37,669	34,154	0	71,823	1.35%
22	Housing Service	167,568	1,874	1,075	0	2,950	1.76%
06	Research-excludes Marine Fisheries	3,367,318	32,693	21,610	0	54,303	1.61%
04	Graduate School-excludes GSHI	2,617,282	29,274	16,797	0	46,071	1.76%
08	University Advancement	6,012,185	67,245	38,584	0	105,829	1.76%
09	Extension, Engagement & Econ Dev.	3,420,089	38,253	21,949	0	60,202	1.76%
27	Office of Legal Affairs	916,539	10,251	5,882	0	16,133	1.76%
4Y	Utilities	30,558,575	341,792	196,114	0	537,905	1.76%
4X	Finance & Business	58,536,851	654,723	375,668	2,253,454	3,283,845	5.61%
51	Office of Information Technology	<u>23,579,821</u>	<u>261,611</u>	<u>151,327</u>	<u>0</u>	<u>412,937</u>	<u>1.75%</u>
	Total Other Institutional Support	<u>\$138,748,780</u>	<u>\$1,521,677</u>	<u>\$890,438</u>	<u>\$2,253,454</u>	<u>\$4,665,569</u>	<u>3.36%</u>
	Sub-Total Academic Affairs	\$444,358,465	\$2,851,727	\$2,851,727	\$2,953,454	\$8,656,908	1.95%
	Personnel Benefits Budget	\$69,737,748	207,493	207,493	414,987	\$829,974	1.19%
	University Reserves	<u>\$2,750,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$2,750,000</u>	<u>\$2,750,000</u>	<u>100.00%</u>
	Total Academic Affairs	\$516,846,213	\$3,059,221	\$3,059,221	\$6,118,441	\$12,236,882	2.37%
	Agricultural Research Service	70,579,619	\$459,649	\$459,649	\$919,299	1,838,598	2.60%
	Cooperative Extension Service	<u>59,810,019</u>	<u>\$340,412</u>	<u>\$340,412</u>	<u>\$680,825</u>	<u>1,361,649</u>	<u>2.28%</u>
	Total University	\$647,235,851	\$3,859,282	\$3,859,282	\$7,718,564	\$15,437,129	2.39%

* - Provost's Reserve to cover additional reversion amount for CHASS.