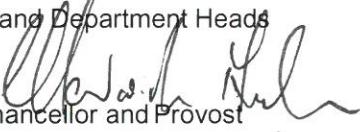





MEMORANDUM

TO: Deans, Directors, and Department Heads

FROM: Warwick A. Arden 
Executive Vice Chancellor and Provost

Scott R. Douglass 
Vice Chancellor, Finance and Administration

SUBJECT: FY 2017-18 State Budget Update – SHRA Legislative Increase

DATE: July 20, 2017

The 2017-19 biennial state budget, as approved by the General Assembly, provides a legislative salary increase for eligible SHRA employees effective July 1, 2017. As a result, the salaries in effect June 30, 2017 for eligible SHRA employees will be increased by \$1,000, regardless of funding source. A prorated amount will be applied for eligible part-time SHRA employees. The legislative salary increase will be applied centrally by Human Resources, prior to any other July 1 personnel actions. Note: no action is required by the college or unit. Eligible SHRA employees will receive the legislative salary increase in their July paycheck.

Eligibility

1. SHRA employees with permanent (full-time/part-time), probationary, and time-limited appointments are eligible, including those permanent full-time SHRA employees who work a 9-month work schedule. "Permanent" SHRA employees are those eligible to participate in State benefits programs (e.g., the State Health Plan).
2. The legislative salary increase does not apply to SHRA employees separated from state service prior to July 1, 2017 or to employees hired effective July 1, 2017 or later.
3. SHRA employees on approved leaves of absence without pay will receive the legislative salary increase upon reinstatement.
4. SHRA employees are eligible for the increase without consideration of performance ratings or disciplinary actions.
5. Longevity payments for July will be calculated to reflect the legislative salary increase.

NC State is awaiting further guidance from the State and UNC General Administration on the timing of the budget distribution.

Detailed guidance from UNC General Administration is expected by the end of the month on the EHRA Annual Raise Process and the Special Annual Leave Bonus. Guidance on ERHA status for certain IT professionals is not anticipated until later in the year.

Please contact University Human Resources if you have questions about the SHRA legislative increase.