Wolfpack Reporting System (WRS)

Financial Reporting Solution

Project ID / Chartfield Structure Overview

- Project ID
 - The KEY field for all financial transactions
 - Each has specific chartfields associated with it that do not change (Fund, Program, Class, and Deptid)
 - Speedtype key is based on Project ID

Project ID Structure Overview (Cont)

- Structured in 3 hierarchical terms
 - Reference (012345) Can have many segments reporting to it, receives no direct entries, and used for reporting rollup purposes only
 - Segment (234567) Reports to one Reference and can have many Phases reporting to it
 - Phase (234567-999999) Reports to one Segment, is the lowest level, and has the same chartfields as the Segment

WRS Features

- WRS (Wolfpack Reporting System) has been one of the most successfully implemented reporting tools for financial information at North Carolina State University
- One Stop Shopping Environment for Reporting to Campus Units
- Comprehensive Financial Reporting Reports contain features for all types of users: Principal Investigators, Bookkeepers, Department Heads, Business Officers, Management, etc.

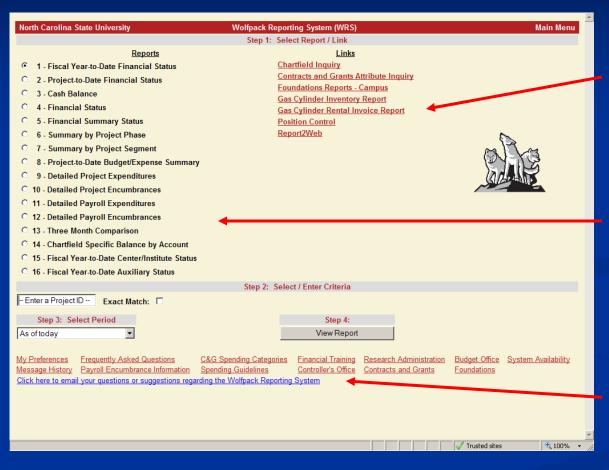
WRS Features (continued)

- Reports are Downloadable to Excel
- Drill Down Capability from Summary Information to Supporting Documentation (detail student information, scanned images for vouchers, detail Pcard / ePro information, detail payroll information)
- Payroll detail available for authorized personnel
- Rerun capability from within report results

WRS Features (continued)

- Aggregation of groups of funds based on selection criteria
- Easy and efficient criteria selection
- Toggle buttons to display different types of data
- Customizable main menu via a preference page
- Reconciliation Tracking Information appears when you drill down to the journal detail

WRS Demo – Main Menu



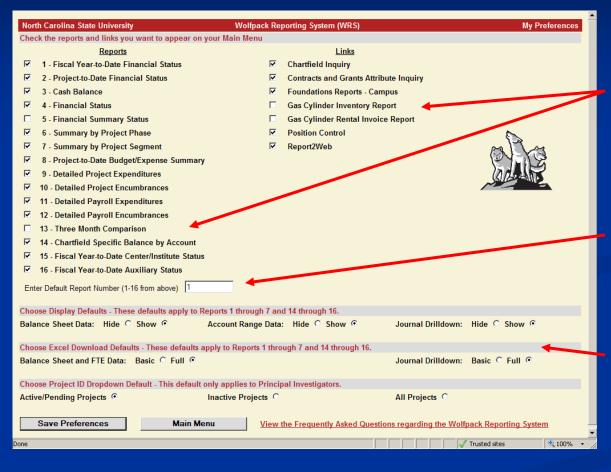
One stop shop includes links to other reporting applications

AND

Sixteen WRS report choices (All come from Financials except 11 & 12 which come from HR)

Links to My Preferences, FAQs, message history, suggestion box, and other resources

My Preferences

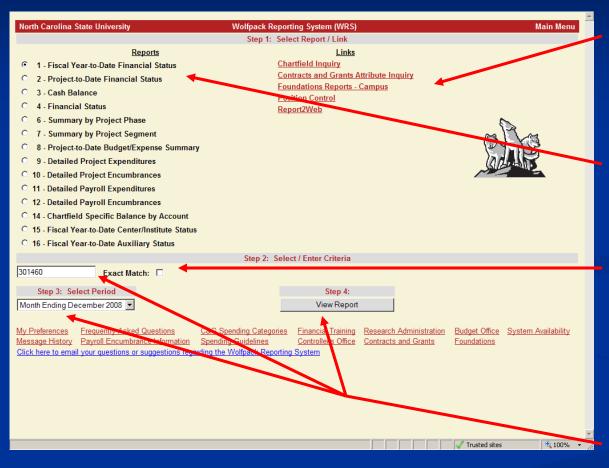


Customize the WRS reports and links to other reporting applications that appear on the main menu

Set the default report on the main menu

Choose your display, Excel download, and Project ID dropdown defaults

WRS Report 1



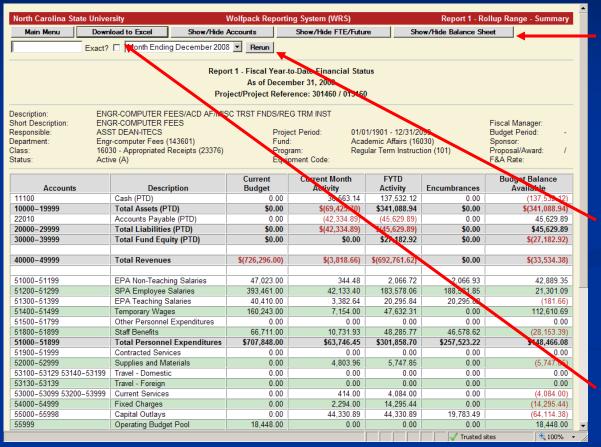
Reports and links unchecked no longer appear

The default report is now Report 1 – Fiscal Year-to-Date Financial Status

Check Exact Match to get only the Segment activity OR leave unchecked to get the Segment and Phase activity rolled up

Put the Project ID, select the Time Period, and click View Report to run

Report 1 – Results

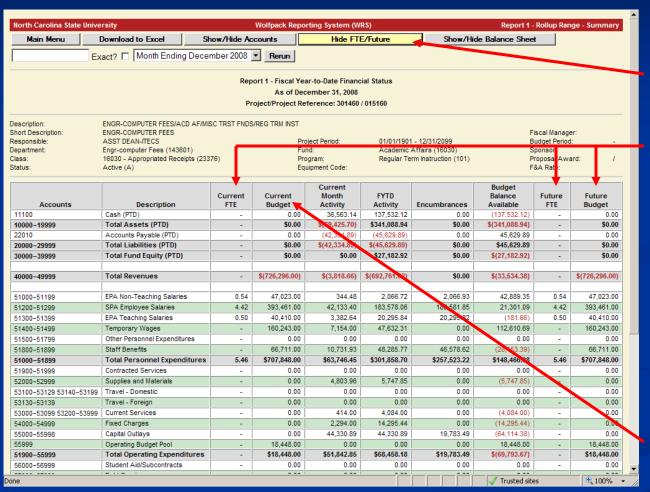


Toggle buttons allow you to show or hide different types of data (data shown initially is based on defaults selected on My Preferences page)

The report can be Rerun for a different project or time period without going back to the main menu

Data on any results page can be Downloaded to Excel

Report 1 – Results (cont)



An example of using the toggle buttons:

The "Show/Hide FTE/Future" toggle button will show or hide the Current FTE, Future FTE, and Future Budget columns

Note: The Current FTE, Future FTE, and Future Budget columns contain information for State Budget Codes and Facilities and Administrative Receipts

The Current Budget column always shows

Report 1 – Results (cont)

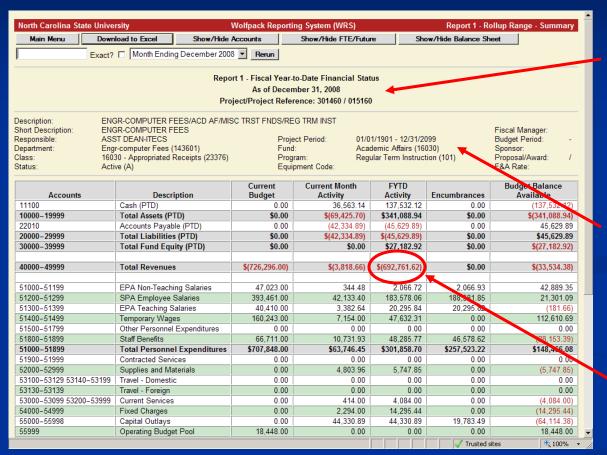
Department: Eng Class: 1603	ST DEAN-ITECS r-computer Fees (143601) 30 - Appropriated Receipts (23376) ve (A)	Project Period: 01/01/1901 - 12/31/2099 Fund: Academic Affairs (16030) Program: Regular Term Instruction (101) Equipment Code:				Budget Period: - Sponsor: Proposal/Award: / F&A Rate:	
	5 1.1	Current	Current Month	FYTD		Budget Balance	
Accounts	Description	Budget	Activity	Activity	Encumbrances	Available	
11100	Cash (PTD)	0.00	36,563.14	137,532.12	0.00	(137,532.12)	
10000-19999	Total Assets (PTD)	\$0.00	\$(69,425.70)	\$341,088.94	\$0.00 0.00	\$(341,088.94)	4 U
22010	Accounts Payable (PTD)	0.00	(42,334.89)	(45,629.89)		45,629.89	
20000-29999 30000-39999	Total Liabilities (PTD)	\$0.00 \$0.00	\$(42,334.89) \$0.00	\$(45,629.89) \$27,182,92	\$0.00 \$0.00	\$45,629.89	
30000-39999	Total Fund Equity (PTD)	\$0.00	\$0.00	\$27,182.92	\$0.00	\$(27,182.92)	
40000-49999	Total Revenues	\$(726,296.00)	\$(3,818.66)	\$(692,761.62)	\$0.00	\$(33,534.38)	
51000-51199	EPA Non-Teaching Salaries	47,023.00	344.48	2,066.72	2,066.93	42,889.35	
51200-51299	SPA Employee Salaries	393,461.00	42,133.40	183,578.06	188,581.85	21,301.09	
51300-51399	EPA Teaching Salaries	40,410.00	3,382.64	20,295.84	20,295.82	(181.66)	
51400-51499	Temporary Wages	160,243.00	7,154.00	47,632.31	0.00	112,610.69	
51500-51799	Other Personnel Expenditures	0.00	0.00	0.00	0.00	0.00	
51800-51899	Staff Benefits	66,711.00	10,731.93	48,285.77	46,578.62	(28,153.39)	
51000-51899	Total Personnel Expenditures	\$707,848.00	\$63,746.45	\$301,858.70	\$257,523.22	\$148,466.08	
51900-51999	Contracted Services	0.00	0.00	0.00	0.00	0.00	
52000-52999	Supplies and Materials	0.00	4,803.96	5,747.85	0.00	(5,747.85)	\
53100-53129 53140-53199	Travel - Domestic	0.00	0.00	0.00	0.00	0.00	
53130-53139	Travel - Foreign	0.00	0.00	0.00	0.00	0.00	
53000-53099 53200-53999	Current Services	0.00	414.00	4,084.00	0.00	(4,084.00)	
54000-54999	Fixed Charges	0.00	2,294.00	14,295.44	0.00	(14,295.44)	
55000-55998	Capital Outlays	0.00	44,330.89	44,330.89	19,783.49	(64,114.38)	
55999	Operating Budget Pool	18,448.00	0.00	0.00	0.00	18,448.00	
51900-55999	Total Operating Expenditures	\$18,448.00	\$51,842.85	\$68,458.18	\$19,783.49	\$(69,793.67)	
56000-56999	Student Aid/Subcontracts	0.00	0.00	0.00	0.00	0.00	
57000-57999	Debt Service	0.00	0.00	0.00	0.00	0.00	
58000-58999	Transfers/Reserves	0.00	(10.05)	(197.23)	0.00	197.23	
59000-59999	Budget Pool	0.00	0.00	0.00	0.00	0.00	
50000-59999	Total Expenditures	\$726,296.00	\$115,579.25	\$370,119.65	\$277,306.71	\$78,869.64	
40000-59999	Total (Net)	\$0.00	\$111,760.59	\$(322,641.97)	\$277,306.71	\$45,335.26	
11300-11399	FYTD Change in Accts Rec			185.697.70		_	
22010, 22012	FYTD Change in Accts Pay			(45,629.89)			
	Total FYTD Change	\$0.00		\$(182,574.16)	\$277.306.71	\$(94,732,55)	
-		7-100		.,,	, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	7,- 1,1 321007	-
					✓ Trusted :	sites 🔍 100%	- //

Balance Sheet information is project-to-date

For Report 1, Revenue and Expense information is fiscal year-to-date

Change in A/R and
Change in A/P net with
Revenues and Expenses
to convert to the fiscal
year-to-date cash basis

Report 1 – Results (cont)

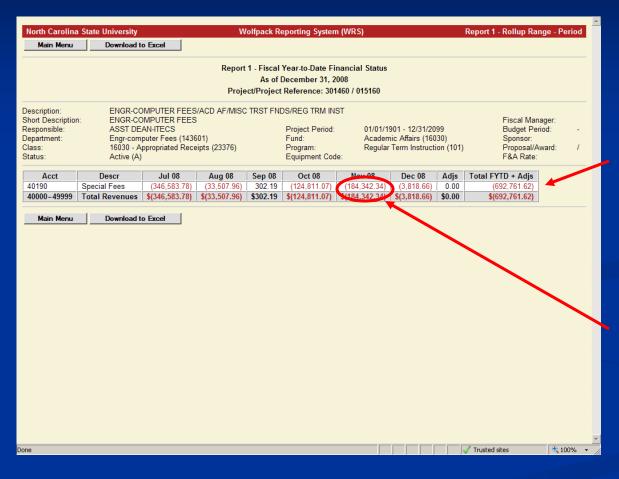


Report header includes
Project ID and time
period selected on main
menu

Information about the Project ID is displayed including the specific chartfields (fund, program, class, and deptid)

Drill down on amount to get to Period Detail - You can drill on amounts in all columns except for Budget Balance Available

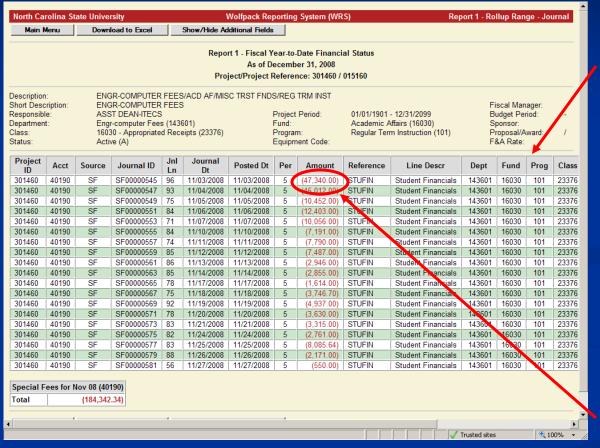
Report 1 – Period Detail



Period Detail shows the activity by period (month) by account for the amount drilled down on

Drill down on amount to get to Journal Detail

Report 1 – Journal Detail

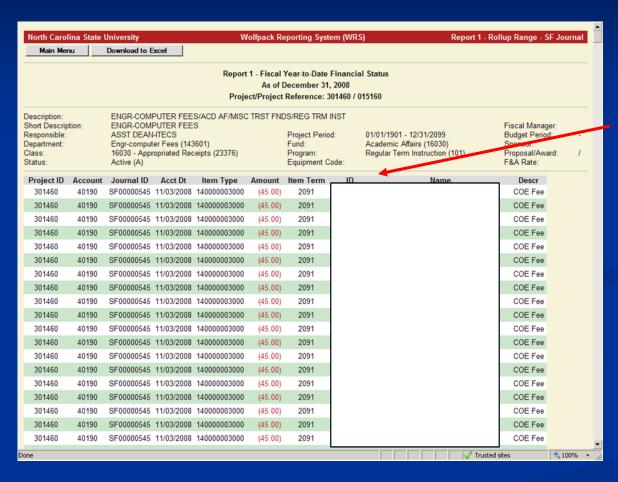


Journal Detail shows the journal activity for the amount drilled down on

Depending on the type of journal, you can drill down to the supporting documentation (student information, scanned images for vouchers, Pcard / ePro information, payroll information)

Drill down on amount to get to Student Information Detail

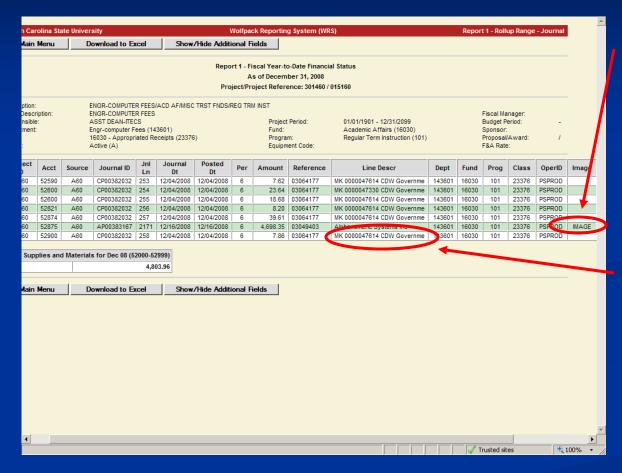
Student Information Detail



Student Information
Detail comes from
Campus Solutions

Note: Journal generation is at the detail level for certain modules (A/P) and at the summary level for other modules (HR, Student Financials)

Another Example of Journal Detail

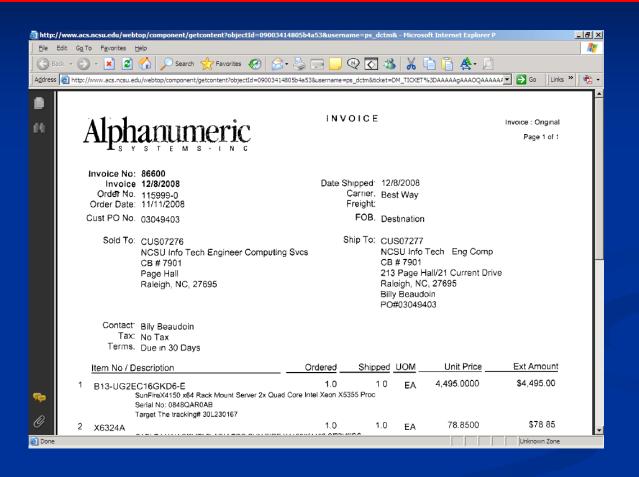


Drill down on IMAGE to get to the Scanned Image for a Voucher

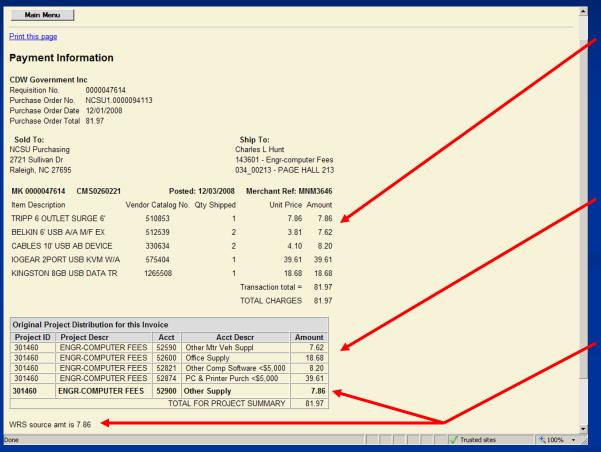
Drill down on Pcard /
ePro order line
description ("MK", "CPS",
or "CMS") to get to Pcard
/ ePro Information Detail

Note: This Pcard / ePro order example is split funded to multiple accounts – Drilling on one line allows you to see the document for all the lines

Scanned Image for a Voucher



Pcard / ePro Information Detail

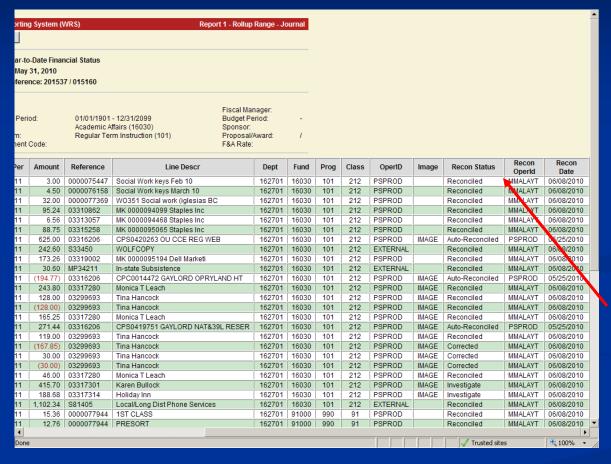


Shows the order line item detail for all of the lines of the Pcard / ePro transaction

Shows all of the project ID / account lines of the distribution

The amount for the specific Pcard / ePro order line description that was drilled down on is highlighted

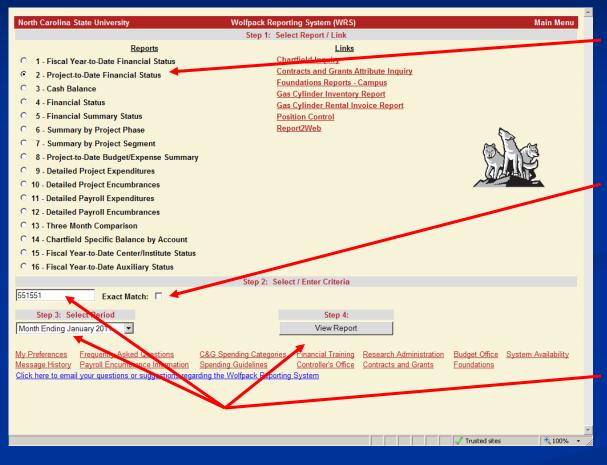
Journal Detail - Reconciliation Tracking



OMAR (Online Monthly Activity Reconciliation) is a bolt-on tool in Financials to assist departments in performing financial activity reconciliations

Recon Status
(Reconciled, Investigate,
Corrected, etc), Recon
Operid, and Recon Date
from OMAR appear in the
journal detail in WRS

WRS Report 2



Back to the Main Menu to select Report 2 – Project-to-Date Financial Status

Check Exact Match to get only the Segment activity OR leave unchecked to get the Segment and Phase activity rolled up

Put the Project ID, select the Time Period, and click View Report to run

Report 2 – Results

Management of Virus Complexes in Rubus

Short Description: UNIV OF ARKANSAS

Responsible: BURRACK/FERNANDEZ Department: Entomology (111001) Class: C&G Private (503) Status: Active (A)

Project Period: Fund: Program:

09/01/2009 - 08/31/2013 Trust Funds (91000) Research (122) Equipment Code: No equip invent \$5000 tagged (Z)

Fiscal Manager: ANNE LESKY (G) Budget Period: 09/01/2009 - 08/31/2013 UNIV OF ARKANSAS

Proposal/Award: 2009-2093 / PO:6605009 AGRI ECON&BUSI F&A Rate:

€ 100% ▼

28.205%

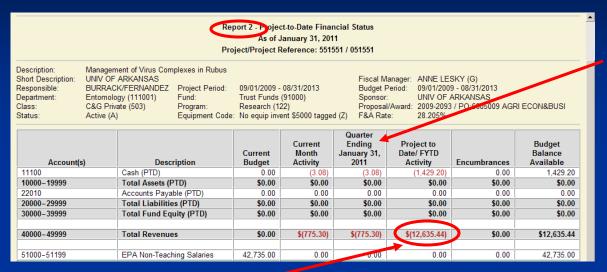
Account(s)	Description	Current Budget	Current Month Activity	Quarter Ending January 31, 2011	Project to Date/ FYTD Activity	Encumbrances	Budget Balance Available			
11100	Cash (PTD)	0.00	(3.08)	(3.08)	(1,429.20)	0.00	1,429.20			
10000-19999	Total Assets (PTD)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
22010	Accounts Payable (PTD)	0.00	0.00	0.00	0.00	0.00	0.00			
20000-29999	Total Liabilities (PTD)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
30000-39999	Total Fund Equity (PTD)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
40000-49999	Total Revenues	\$0.00	\$(775.30)	\$(775.30)	\$(12,635.44)	\$0.00	\$12,635.44			
51000-51199	EPA Non-Teaching Salaries	42,735.00	0.00	0.00	0.00	0.00	42,735.00			
51200-51299	SPA Employee Salaries	0.00	469.00	469.00	3,752.00	14,539.03	(18,291.03)			
51300-51399	EPA Teaching Salaries	0.00	0.00	0.00	0.00	0.00	0.00			
51400-51499	Temporary Wages	0.00	0.00	0.00	0.00	0.00	0.00			
51500-51799	Other Personnel Expenditures	0.00	0.00	0.00	0.00	0.00	0.00			
51800-51899	Staff Benefits	1,742.00	41.04	41.04	330.20	1,112.24	299.56			
51000-51899	Total Personnel Expenditures	\$44,477.00	\$510.04	\$510.04	\$4,082.20	\$15,651.27	\$24,743.53			
51900-51999	Contracted Services	0.00	0.00	0.00	0.00	0.00	0.00			
52000-52999	Supplies and Materials	12,700.00	94.69	94.69	2,380.10	0.00	10,319.90			
53100-53129 53140-53199	Travel - Domestic	4,500.00	0.00	0.00	0.00	0.00	4,500.00			
53130-53139	Travel - Foreign	0.00	0.00	0.00	0.00	0.00	0.00			
53000-53099 53200-53999	Current Services	100.00	0.00	0.00	0.00	0.00	100.00			
54000-54999	Fixed Charges	12,000.00	0.00	0.00	3,393.33	0.00	8,606.67			
55000-55998	Capital Outlays	0.00	0.00	0.00	0.00	0.00	0.00			
55999	Operating Budget Pool	0.00	0.00	0.00	0.00	0.00	0.00			
51900-55999	Total Operating Expenditures	\$29,300.00	\$94.69	\$94.69	\$5,773.43	\$0.00	\$23,526.57			
56000-56999	Student Aid/Subcontracts	0.00	0.00	0.00	0.00	0.00	0.00			
57000-57999	Debt Service	0.00	0.00	0.00	0.00	0.00	0.00			
58000-58999	Transfers/Reserves	20,810.00	170.57	170.57	2,779.81	0.00	18,030.19			
59000-59999	Budget Pool	0.00	0.00	0.00	0.00	0.00	0.00			
50000-59999	Total Expenditures	\$94,587.00	\$775.30	\$775.30	\$12,635.44	\$15,651.27	\$66,300.29			
40000-59999	Total (Net)	\$94,587.00	\$0.00	\$0.00	\$0.00	\$15,651.27	\$78,935.73			

Balance Sheet information is project-to-date

For Report 2, Revenue and Expense information is project-to-date (includes the beginning balances) - Useful for Contract & Grant and other projects with revenue and expense activities that carry forward across multiple fiscal years

It does not include the Change in A/R and Change in A/P to convert to the fiscal year-to-date cash basis like Report 1 does

Report 2 versus Report 1

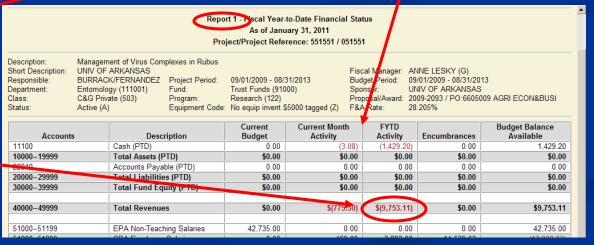


Report 2 has a Quarter Ending column that has quarter-to-date information

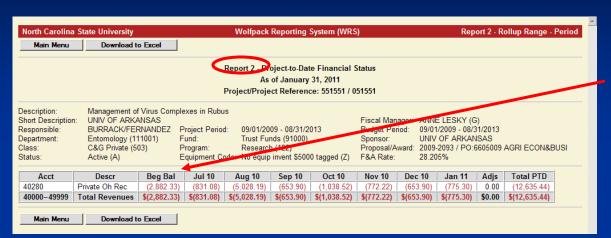
Report 1 does not have this column

Report 2 revenue and expense information is project-to-date (includes the beginning balances)

Report 1 revenue and expense information is fiscal year-to-date (does not include beginning balances)

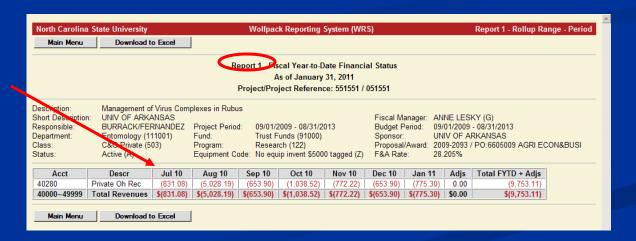


Report 2 versus Report 1 (cont)

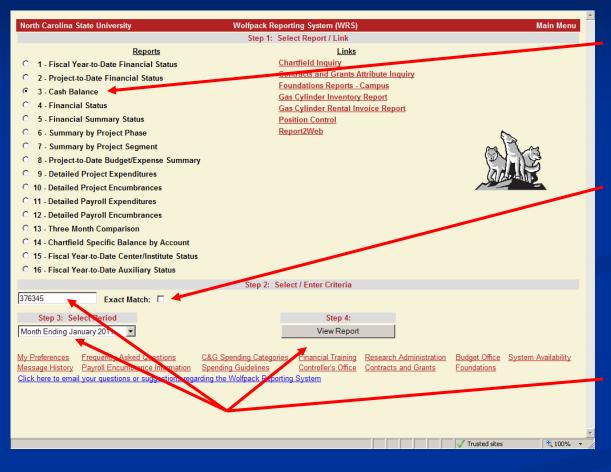


Report 2 revenue and expense information is project-to-date – The period detail includes the beginning balance

Report 1 revenue and expense information is fiscal year-to-date – The period detail does not include the beginning balance



WRS Report 3

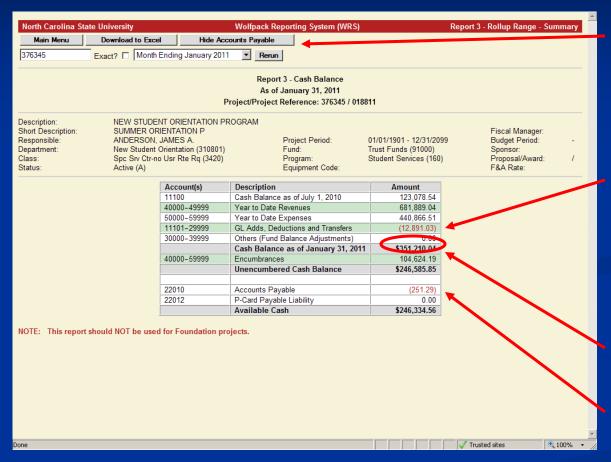


Back to the Main Menu to select Report 3 – Cash Balance

Check Exact Match to get only the Segment activity OR leave unchecked to get the Segment and Phase activity rolled up

Put the Project ID, select the Time Period, and click View Report to run

Report 3 – Results



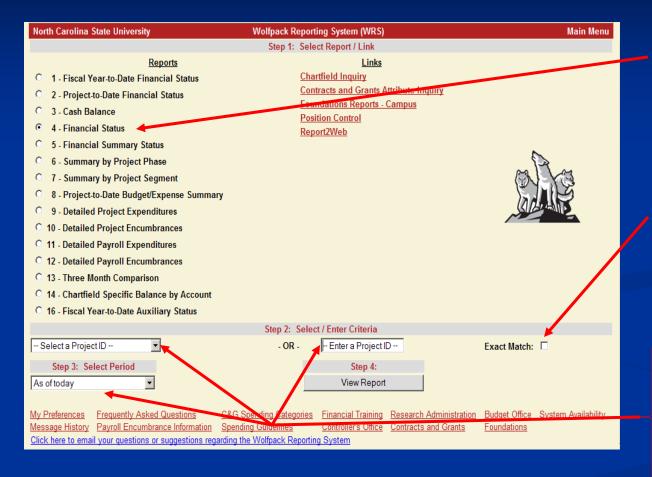
The "Show/Hide Accounts Payable" toggle button will show or hide the Accounts Payable ending balances (at the bottom of the report)

Change in Accounts
Receivable and Change in
Accounts Payable to convert
Revenues and Expenses to
the fiscal year-to-date cash
basis

Cash Ending Balance

Accounts Payable ending balances to show impact on cash balance if they were paid

WRS Report 4



Back to the Main Menu to select Report 4 – Financial Status Report to review available Cash on a project

Check Exact Match - to view activity for only that project (excludes phases) OR leave unchecked to view activity for the Segment and phases all rolled into one.

Enter the Project ID, select the time period, and click View Report to run.

Alternatively, Pl's can select their projects from the dropdown

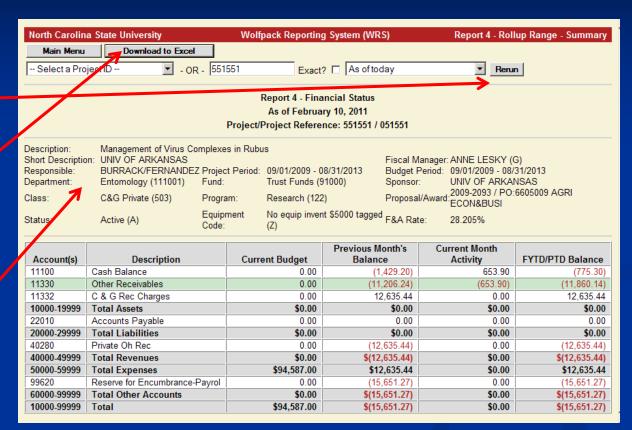
Report 4 - Results

The report can be Rerun for a different project or time period without going back to the main menu

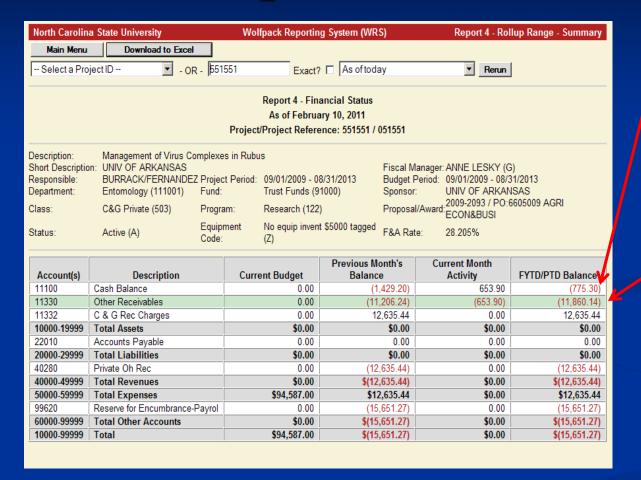
Data on any results page can be Downloaded to Excel

Report header includes Project ID and time period selected on main menu

Information about the Project ID is displayed including the Sponsoring Agency, C&G Contact, Period of Performance, PI, etc.



Report 4 – Result Cont.

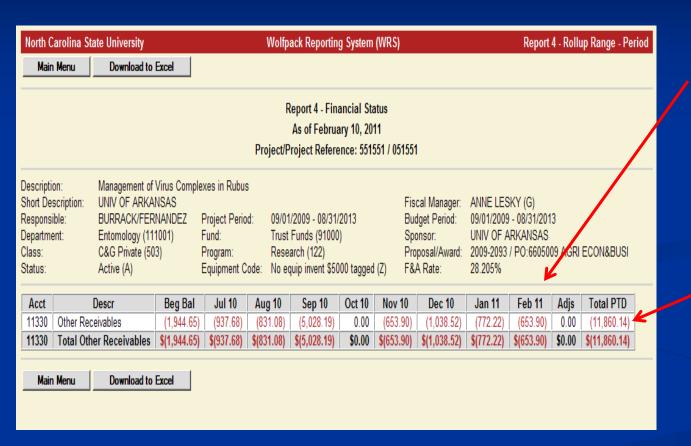


Account Code 11100 – Cash Balance indicates the total of unpaid expenditures for C&G activity and indicates the cash balance for other types of activity

Account Code 11330 – Other Receivables indicates the total payments from the Sponsoring Agency for C&G activity

Note: For non-C&G activity, Account Code 113xx would indicate Accounts Receivable balances

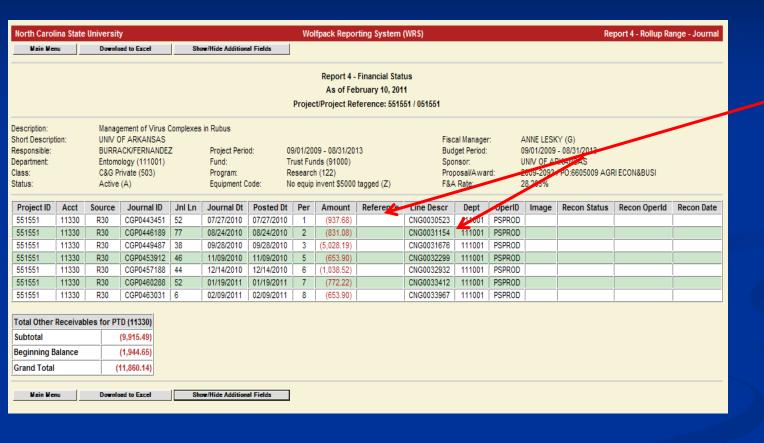
Report 4 – Results Cont.



Period Detail shows the activity by period (month)

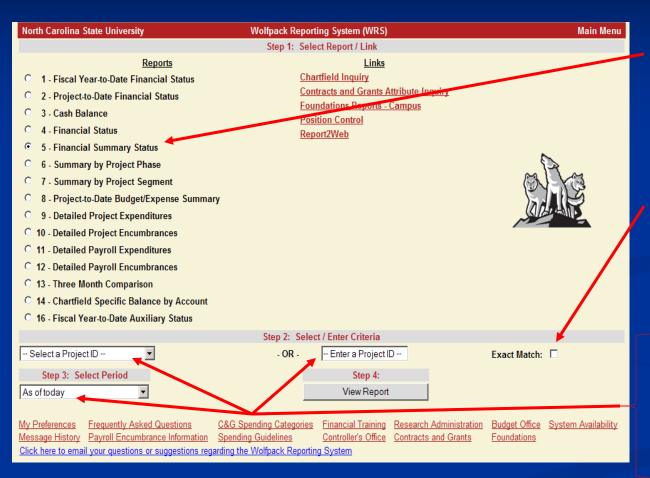
Drill down on amount to get to Journal Detail (deposit detail)

Report 4 – Result Cont.



Journal Detail
displays all
payments,
invoice
numbers and
dates applied

WRS Report 5



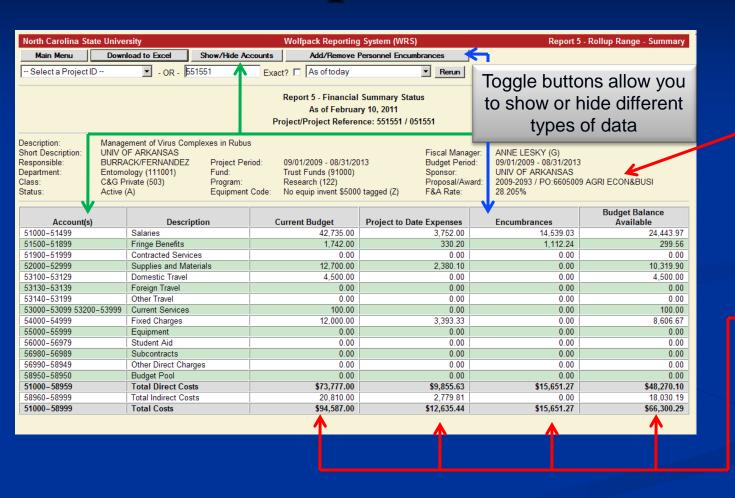
Back to the Main Menu to select Report 5 – Financial Summary Status Report to review available Budget on a project

Check Exact Match - to view activity for only that project (excludes phases) OR leave unchecked to view activity for the Segment and phases all rolled into one.

Enter the Project ID, select the time period, and click View Report to run.

Alternatively, PI's can choose their projects from the dropdown lists.

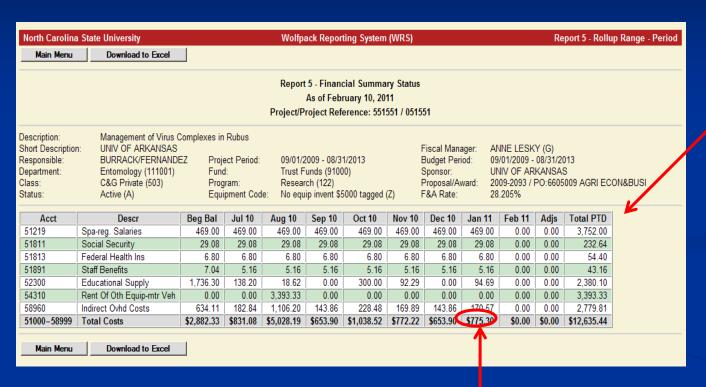
Report 5 - Results



Project ID info is displayed in the Header (includes Sponsor, C&G Contact, Period of Performance, PI, etc.

Shows the Project information such as Budget, Current Expenditures, Encumbrances and Balance Available

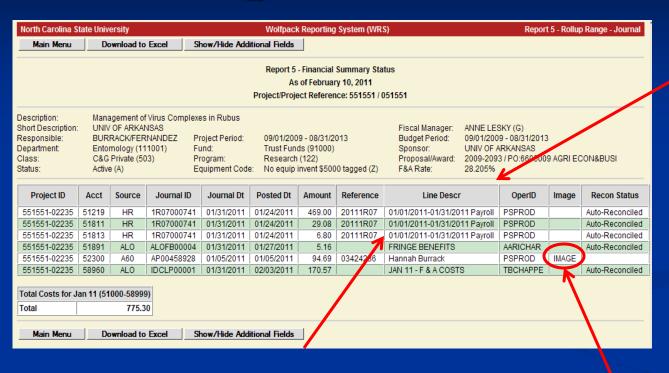
Report 5 – Result Cont.



Period Detail shows the activity by period (month)

Drill down on amount to get to Journal Detail — (expenditures)

Report 5 – Results Cont.



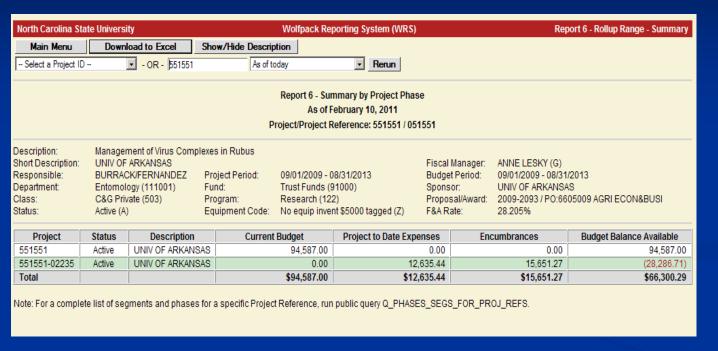
Shows details of expenditures.

Includes type of expenditure with a brief description and the Operator ID posting the charge

To get detailed payroll information see Report 11.

Drill down on IMAGE to get to the Scanned Image for a Voucher

WRS Report 6



For C&G activity, phases DO NOT have a budget. Expenditures are applied against the available segment budget. However, ALL expenditures roll up into the Segment when reviewing Report 5.

Note: Some colleges do budget at the phase level for state budget codes

Summary by Project Phase Report shows the phases that have been created under the Segment.

Phases are used by College Units to identify yearly or division expenditures

Report 6 – Results Cont.

Report 6 - Summary by Project Phase As of February 10, 2011

Project/Project Reference: 551551 / 051551

Description: Management of Virus Complexes in Rubus

Status:

Short Description: UNIV OF ARKANSAS Responsible:

Department: Entomology (111001) Class

C&G Private (503) Active (A)

BURRACK/FERNANDEZ Project Period: Fund:

Program:

Trust Funds (91000) Research (122)

09/01/2009 - 08/31/2013

Equipment Code: No equip invent \$5000 tagged (Z)

Fiscal Manager: ANNE LESKY (G) Budget Period: 09/01/2009 - 08/31/2013

UNIV OF ARKANSAS

Proposal/Award: 2009-2093 / PO:6605009 AGRI ECON&BUSI

F&A Rate: 28.205%

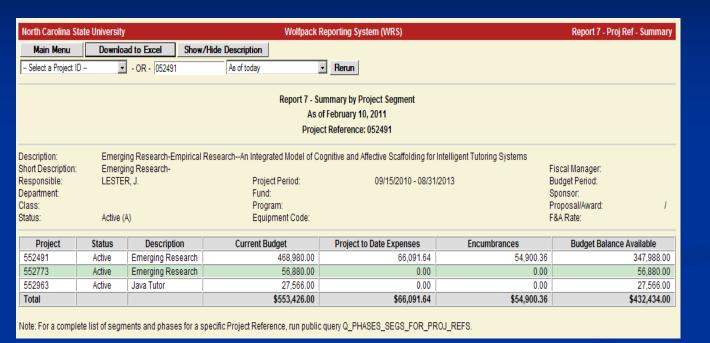
Project ID Acct Source Journal ID Journal Dt Posted Dt Amount Reference Line Descr OperID Image 551551-02235 01/31/2011 20111R07 **PSPROD** 51219 1R07000741 01/24/2011 469.00 01/01/2011-01/31/2011 Payroll 551551-02235 51811 1R07000741 01/31/2011 01/24/2011 29.08 20111R07 01/01/2011-01/31/2011 Payroll **PSPROD** 551551-02235 51813 1R07000741 01/31/2011 01/24/2011 6.80 20111R07 01/01/2011-01/31/2011 Payroll **PSPROD** 551551-02235 51891 ALO ALOFB00004 01/31/2011 01/27/2011 5.16 FRINGE BENEFITS AARICHAR 551551-02235 52300 A60 AP00458928 01/05/2011 94.69 03424236 Hannah Burrack **PSPROD** IMAGE 01/05/2011 JAN 11 - F & A COSTS **TBCHAPPE** 551551-02235 58960 ALO. IDCLP00001 01/31/2011 02/03/2011 170.57

Report 6 Shows the Summary of the Project expenditures by Phase

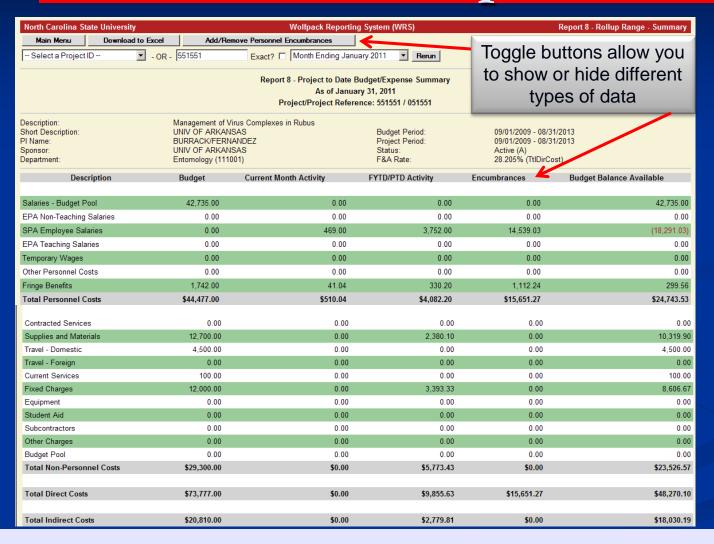
Report 5 shows the Financial Summary Status of the Project ID and all associated phases

		Р	As of February 10, 2011 roject/Project Reference: 551551 / 05	51551	
escription: thort Description: responsible; repartment lass; tatus;	Management of Virus Com, UNIV OF ARKANSAS BURRACK/FERNANDEZ Entomology (111001) C&G Private (503) Active (A)	Project Period: Fund: Program: Equipment Code:	09/01/2009 - 08/31/2013 Trust Funds (91000) Research (122) No equip invent \$5000 tagged (Z)	Fiscal Manager. Budget Period: Sponsor: Proposal/Award: F&A Rate:	ANNE LESKY (G) 09/01/2009 - 08/31/2013 UNIV OF ARKANSAS 2009-2093 / PO:6605009 AGRI ECON&BUSI 28 205%

Acct	Source	Journal ID	Journal Dt	Posted Dt	Amount	Reference	Line Descr	OperID	Image	Recon Status
51219	HR	1R07000741	01/31/2011	01/24/2011	469.00	20111R07	01/01/2011-01/31/2011 Payroll	PSPROD		Auto-Reconciled
51811	HR	1R07000741	01/31/2011	01/24/2011	29.08	20111R07	01/01/2011-01/31/2011 Payroll	PSPROD		Auto-Reconciled
51813	HR	1R07000741	01/31/2011	01/24/2011	6.80	20111R07	01/01/2011-01/31/2011 Payroll	PSPROD		Auto-Reconciled
51891	ALO	ALOFB00004	01/31/2011	01/27/2011	5.16		FRINGE BENEFITS	AARICHAR		Auto-Reconciled
52300	A60	AP00458928	01/05/2011	01/05/2011	94.69	03424236	Hannah Burrack	PSPROD	IMAGE	avere in the second
58960	ALO	IDCLP00001	01/31/2011	02/03/2011	170.57		JAN 11 - F & A COSTS	TBCHAPPE		Auto-Reconciled
	51219 51811 51813 51891 52300	51219 HR 51811 HR 51813 HR 51891 ALO 52300 A60	51219 HR 1R07000741 51811 HR 1R07000741 51813 HR 1R07000741 51813 HR 1R07000741 51891 ALO ALOFB00004 52300 A50 AP00458928	51219 HR 1R07000741 01/31/2011 51811 HR 1R07000741 01/31/2011 51813 HR 1R07000741 01/31/2011 51891 ALO ALOFB00004 01/31/2011 52300 A60 AP00458928 01/05/2011	51219 HR 1R07000741 01/31/2011 01/24/2011 51811 HR 1R07000741 01/31/2011 01/24/2011 51813 HR 1R07000741 01/31/2011 01/24/2011 51891 ALO ALOFB00004 01/31/2011 01/27/2011 52300 A50 AP00458928 01/05/2011 01/05/2011	51219 HR 1R07000741 01/31/2011 01/24/2011 469.00 51811 HR 1R07000741 01/31/2011 01/24/2011 29.08 51813 HR 1R07000741 01/31/2011 01/24/2011 6.80 51891 ALO ALOFB00004 01/31/2011 01/27/2011 5.16 52300 A60 AP00458928 01/05/2011 01/05/2011 94.69	51219 HR 1R07000741 01/31/2011 01/24/2011 469.00 20111R07 51811 HR 1R07000741 01/31/2011 01/24/2011 29.08 20111R07 51813 HR 1R07000741 01/31/2011 01/24/2011 6.80 20111R07 51891 ALO ALOFB00004 01/31/2011 01/27/2011 5.16 52300 A60 AP00458928 01/05/2011 01/05/2011 94.69 03424236	51219 HR 1R07000741 01/31/2011 01/24/2011 469.00 20111R07 01/01/2011-01/31/2011 Payroll 51811 HR 1R07000741 01/31/2011 01/24/2011 29.08 20111R07 01/01/2011-01/31/2011 Payroll 51813 HR 1R07000741 01/31/2011 01/24/2011 6.80 20111R07 01/01/2011-01/31/2011 Payroll 51891 ALO ALOFB00004 01/31/2011 01/27/2011 5.16 FRINGE BENEFITS 52300 A60 AP00458928 01/05/2011 01/05/2011 94.69 03424236 Hannah Burrack	51219	51219 HR 1R07000741 01/31/2011 01/24/2011 469.00 20111R07 01/01/2011-01/31/2011 Payroll PSPROD 51811 HR 1R07000741 01/31/2011 01/24/2011 29.08 20111R07 01/01/2011-01/31/2011 Payroll PSPROD 51813 HR 1R07000741 01/31/2011 01/24/2011 6.80 20111R07 01/01/2011-01/31/2011 Payroll PSPROD 51891 ALO ALOFB00004 01/31/2011 01/27/2011 5.16 FRINGE BENEFITS AARICHAR 52300 A60 AP00458928 01/05/2011 01/05/2011 94.69 03424236 Hannah Burrack PSPROD IMAGE

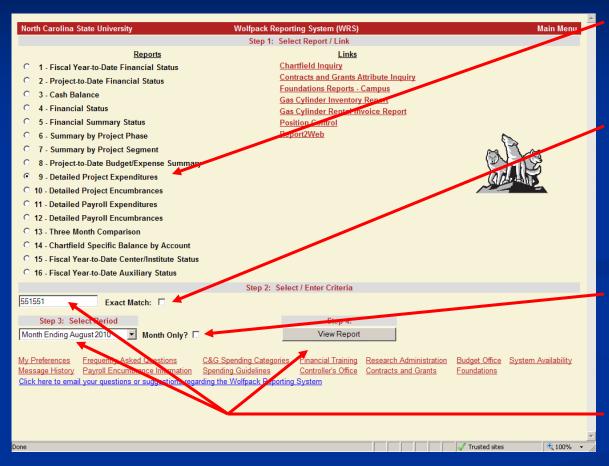


Shows the Project-to-Date expenses by project



The Project to date Budget
Summary Report
Shows the
Project-to-Date expenditures.

This format is most favorable for the PI



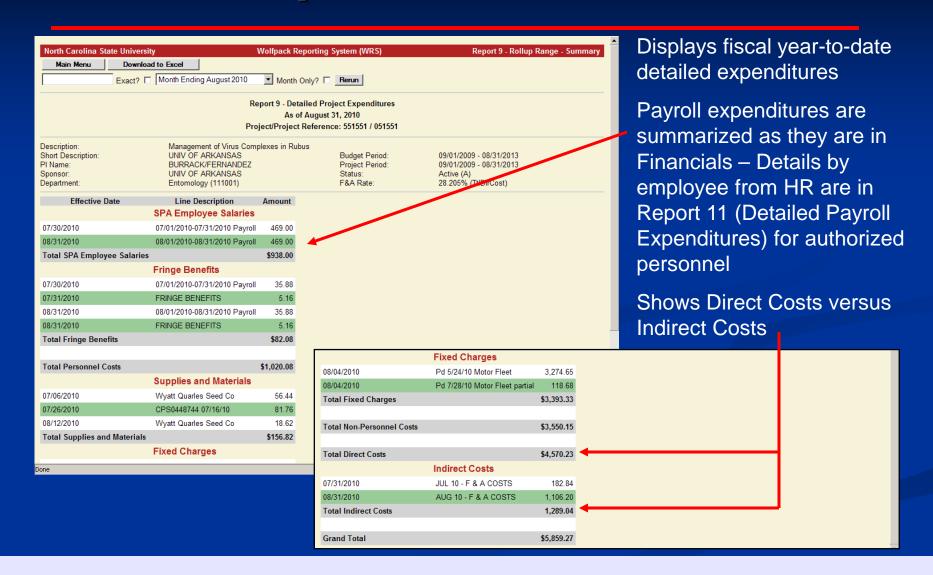
Back to the Main Menu to select Report 9 – Detailed Project Expenditures

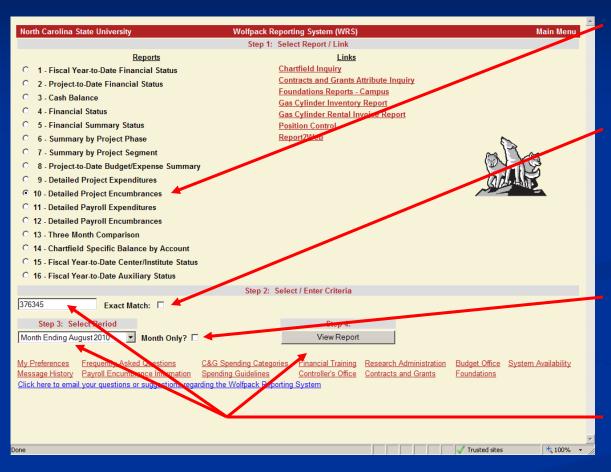
Check Exact Match to get only the Segment activity OR leave unchecked to get the Segment and Phase activity rolled up

Check Month Only? to view activity for only that month OR leave unchecked to view activity for the fiscal year through that month

Put the Project ID, select the Time Period, and click View Report to run

Report 9 - Results





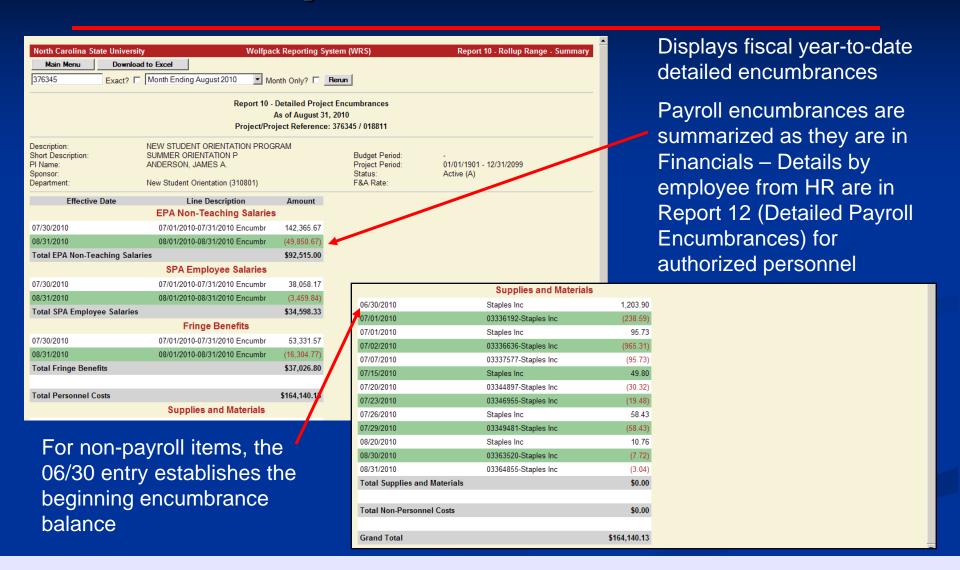
Back to the Main Menu to select Report 10 – Detailed Project Encumbrances

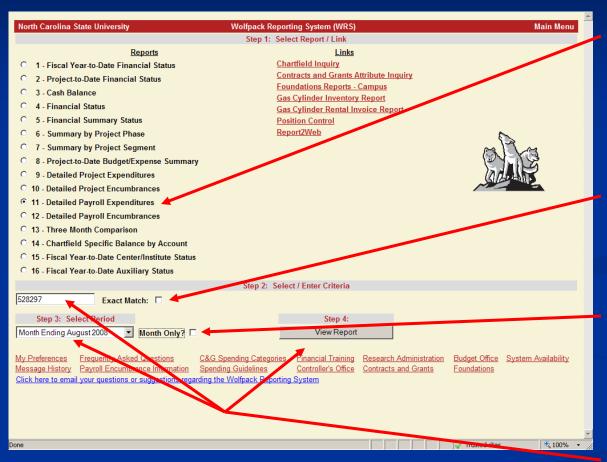
Check Exact Match to get only the Segment activity OR leave unchecked to get the Segment and Phase activity rolled up

Check Month Only? to view activity for only that month OR leave unchecked to view activity for the fiscal year through that month

Put the Project ID, select the Time Period, and click View Report to run

Report 10 - Results





Back to the Main Menu to select Report 11 – Detailed Payroll Expenditures

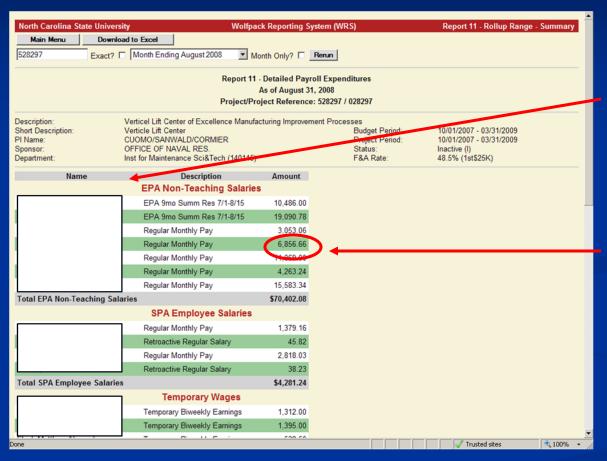
Note: Payroll reports 11 and 12 come from HR and are available for authorized personnel

Check Exact Match to get only the Segment activity OR leave unchecked to get the Segment and Phase activity rolled up

Check Month Only? to view activity for only that month OR leave unchecked to view activity for the fiscal year through that month

Put the Project ID, select the time period, and click View Report to run

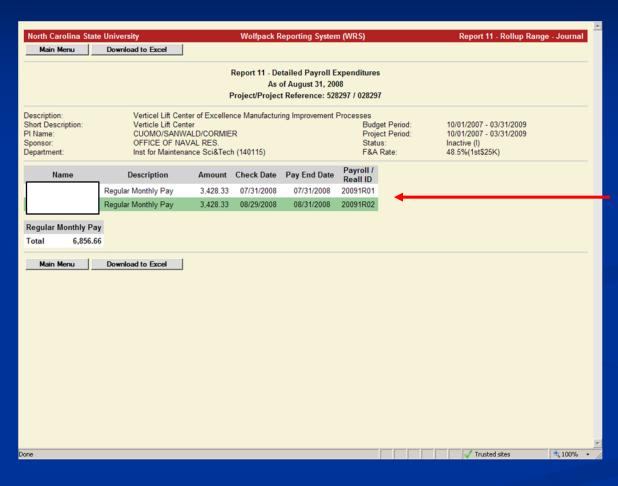
Report 11 - Results



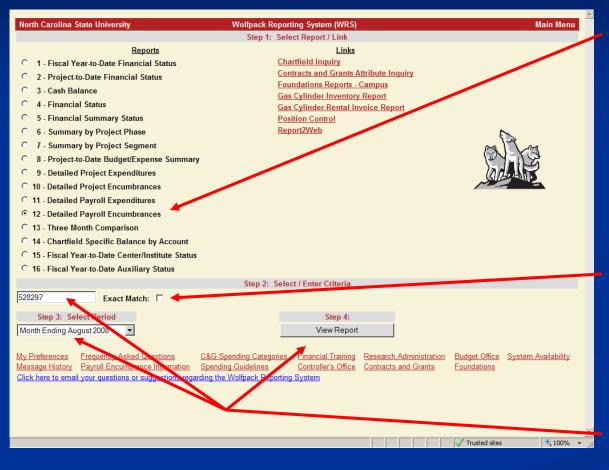
Expenditure detail by employee comes from HR

Drill down on an expenditure amount to get to Payroll Information Detail for an employee

Report 11 – Payroll Info Detail



Shows the payroll detail for the employee for the expenditure amount drilled down on



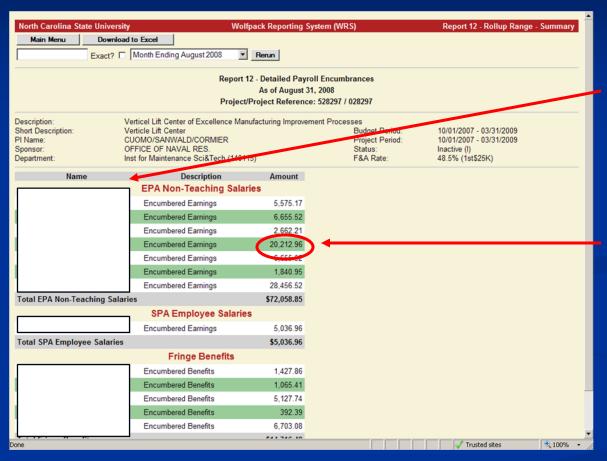
Back to the Main Menu to select Report 12 – Detailed Payroll Encumbrances

Note: Payroll reports 11 and 12 come from HR and are available for authorized personnel

Check Exact Match to get only the Segment activity OR leave unchecked to get the Segment and Phase activity rolled up

Put the Project ID, select the time period, and click View Report to run

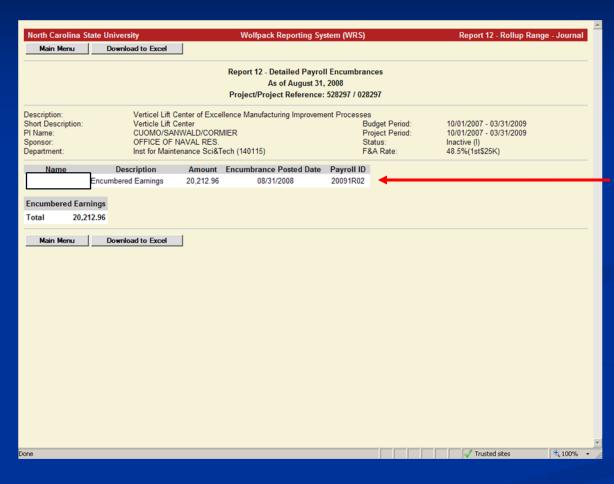
Report 12 - Results



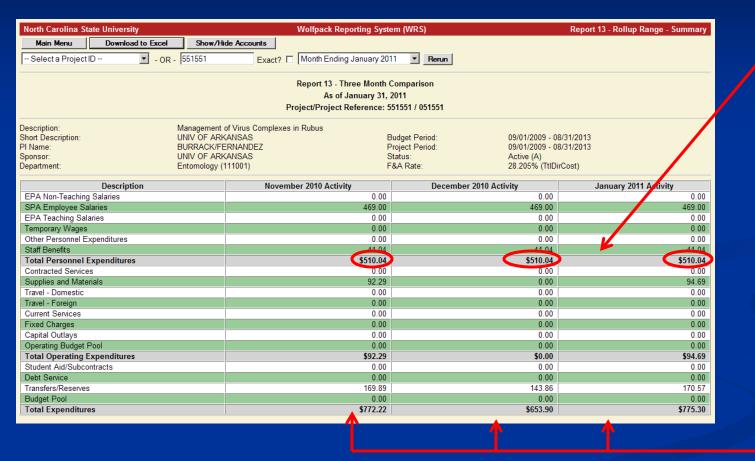
Encumbrance detail by employee comes from HR

Drill down on an encumbrance amount to get to Payroll Information Detail for an employee

Report 12 – Payroll Info Detail



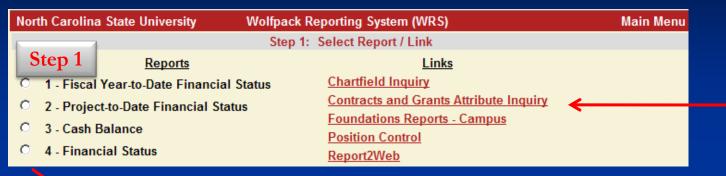
Shows the payroll detail for the employee for the encumbrance amount drilled down on



The Three
Month
Comparison
Report shows
a comparison
of the
expenditures.

Each period is in a separate column and drill down is available.

Additional C&G Resources



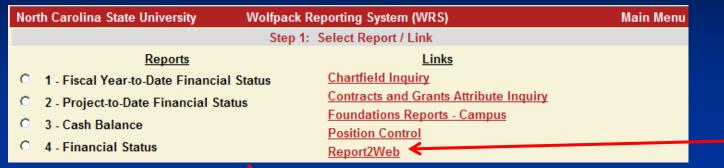
North Carolina State University Wolfpack Reporting System (WRS) Contracts and Grants Attribute Inquiry Menu Welcome to the NCSU Contracts and Grants Attribute Inquiry Menu! This system provides inquiry access to Contracts and Grants Project Attributes. Select the project status, then enter the attribute(s), operator(s), and value(s) you wish to search for and click submit. The Contracts and Grants project(s) associated with your search criteria will be displayed. Select the Project Status: Step 2 Attribute Operator Search Value Project ID contains 551551

Internally designed program accessible via a WRS link on the Main Menu.

Provides
information on
Active and
Inactive Projects

North Carolina State University				Wolfpack	Reporting System (WRS)		Contracts and Grants Attribute Inquiry Menu Results					
Sponsored Projects sorted by Project ID		Step 3			wnload to Excel							
Search criteria: Project ID LIKE '%551551%'						Retur	n to the Contract	s and Grants Att	ribute Inqu	uiry Menu		
Project	Status	Agency	Responsible Person	Investigator Name	Award Number	Award Amount	Proposal Number	Fiscal Manager	Program	Department		
551551	Α	UNIV - UNIV OF ARKANSAS	BURRACK/FERNANDEZ	Burrack, Hannah	PO:6605009 AGRI ECON&BUSI	157155	2009-2093	G - ANNE LESKY	122	111001		

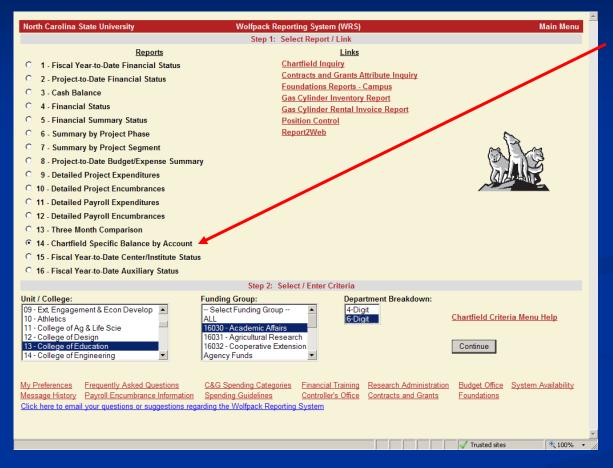
Additional C&G Resources





Database
Reporting
System accessible
via a WRS link
on the Main
Menu.

Reports are bursted by individual college units and departments for management of sponsored research projects

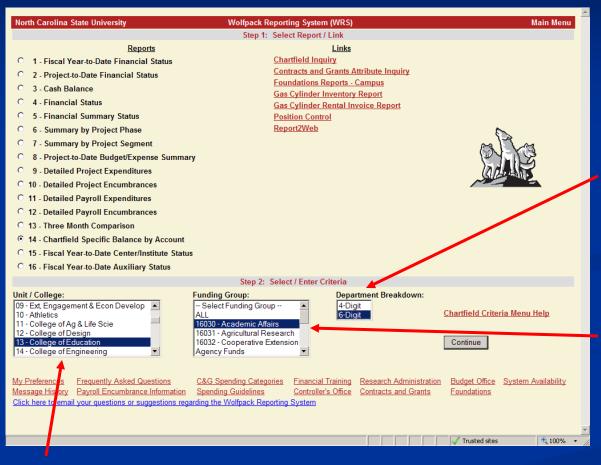


Back to the Main Menu to select Report 14 – Chartfield Specific Balance by Account

Criteria selection is different than other reports – It is based on chartfields for project IDs rather than on a specific project ID

Different users can pull different groups of data – Bookkeepers may pull data for their Department, Deans for their College, and Upper Management for the University

WRS Report 14 (cont)



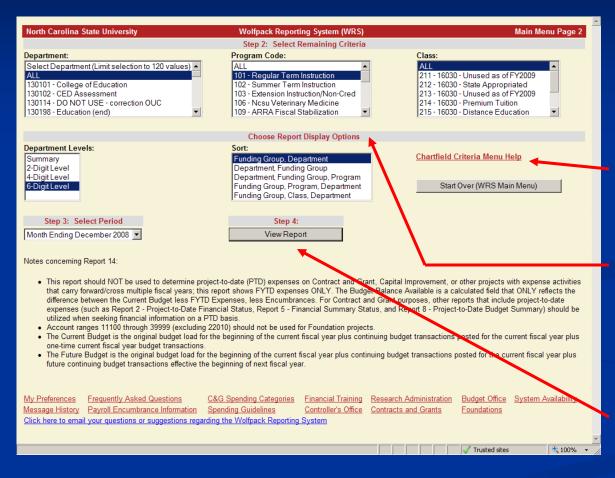
Note: You can select multiple values in the criteria selection boxes for Report 14

Department Breakdown determines the level of detail shown for Department on the next screen

Funding Group determines Program Code and Class choices on the next screen

Unit / College determines Department choices on the next screen

Report 14 – Add'l Criteria Selection



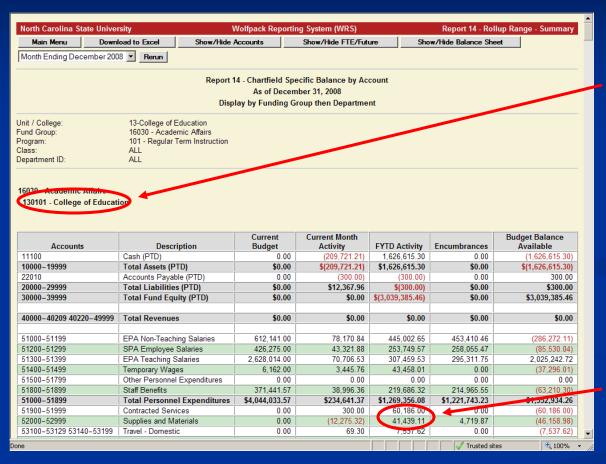
Note: You can select multiple values in the criteria selection boxes for Report 14

Help link specific to Report 14

Report display options determine how the results are sorted, grouped, and summarized

Select the criteria, report display options, and time period – Then click View Report to run

Report 14 – Results



Shows information sorted, grouped, and summarized in grids based on the display options that were chosen

There are subtotal and grand total grids of data

Drill down on amount to get to Period Detail

Report 14 – Results (cont)

22010 Account 20000-29999 Total L 30000-39999 Total S 40000-40209 40220-49999 Total R 51000-51199 EPA No 51200-51299 SPA Er 51300-51399 EPA Te 51300-51399 Tempor 51500-51799 Other P 51800-51899 Staff Be 51000-51899 Total P 51900-51999 Contract 52000-52999 Supplie 53100-53129 53140-53199 Travel- 53130-53139 Travel- 53000-54999 Current 54000-54999 Current 55000-55998 Capital 55999 Operati	Assets (PTD) Ints Payable (PTD) Liabilities (PTD) Fund Equity (PTD) Revenues On-Teaching Salaries maloyee Salaries eaching Salaries rary Wages Personnel Expenditures	Current Budget 0.00 \$0.0	Current Month Activity (11,546.80) \$(11,546.80) 0.00 \$0.00 \$0.00 \$0.00 1,770.00 0.00 1,708.37 \$11,540.80 0.00 0.000	FYTD Activity 147,624.26 \$147,624.26 0.00 \$0.00 \$0.00 \$(255,540.79) 49,183.03 0.00 10,278.81 0.00 10,907.70 \$70,369.54 0.00 19167	Encumbrances 0.00 \$0.00 0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 47.682.22 0.00 10.620.00 0.00 10.367.22 \$68,669.44 0.00 0.00	Budget Balance Available (147,624.26) \$(147,624.26) 0.000 \$0.000 \$233,540.79 \$0.00 26,233.75 0.00 341.19 0.00 (0.00) \$28,574.94
11100 Cash (F 10000-19999 Total A 22010 Account 20000-29999 Total L 30000-39999 Total F 30000-39999 Total F 40000-40209 40220-49999 Total F 51000-51199 EPA No 51200-51299 SPA Er 51300-51399 EPA Tempor 51500-51799 Other F 51800-51899 Total F 51900-51999 Contract 52000-52999 Supplie 53100-53129 53140-53199 Travel - 53000-53099 53200-53999 Current 54000-54999 Fixed C 55000-55998 Capital 55999 Operati	PTD) Assets (PTD) Assets (PTD) Liabilities (PTD) Liabilities (PTD) Fund Equity (PTD) Revenues on-Teaching Salaries mployee Salaries eaching Salaries earny Wages Personnel Expenditures enefits Personnel Expenditures ted Services se and Materials	80.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 125,099.00 0.00 21,240.00 0.00 21,274.92 \$167,613.92 \$0.00 0.00	Activity (11,546.80) \$(11,546.80) 0.00 \$0.00 \$0.00 \$0.00 8,062.43 0.00 1,770.00 0.00 0.00 1,708.37 \$11,540.80	Activity 147,624.26 \$147,624.26 0.00 \$0.00 \$0.00 \$(255,640.79) \$0.00 49,183.03 0.00 10,278.81 0.00 0.00 10,907.70 \$70,369.54 0.00	0.00 \$0.00 0.00 \$0.00 \$0.00 \$0.00 \$0.00 47,682.22 0.00 10,620.00 0.00 10,367.22 \$68,669.44 0.00	Available (147,624.26) \$(147,624.26) 0.00 \$0.00 \$233,540.79 \$0.00
10000-19999 Total A 22010 Accoun 20000-29999 Total L 30000-39999 Total F 40000-40209 40220-49999 Total R 51000-51199 EPA No. 51200-51299 SPA Er 51300-51399 EPA To. 51400-51499 Tempor 51500-51799 Other P 51800-51899 Staff Be 51900-51999 Contrac 52000-52999 Supplie 53100-53129 53140-53199 Travel - 53000-53099 53200-53999 Current 54000-54999 Fixed C 55000-55998 Capital 55999 Operati	Assets (PTD) Ints Payable (PTD) Liabilities (PTD) Fund Equity (PTD) Revenues on-Teaching Salaries mployee Salaries acaching Salaries arary Wages Personnel Expenditures enefits Personnel Expenditures ted Services sand Materials	\$0.00 0.00 \$0.00 \$0.00 \$0.00 125,099.00 0.00 21,240.00 0.00 0.00 21,274.92 \$167,613.92	\$(11,546.80) 0.00 \$0.00 \$0.00 \$0.00 \$0.00 1,770.00 0.00 0.00 1,708.37 \$11,540.80 0.00	\$147,624.26 0.00 \$0.00 \$(255,540.79) \$0.00 49,183.03 0.00 10,278.81 0.00 0.00 10,907.70 \$70,369.54	\$0.00 0.00 \$0.00 \$0.00 \$0.00 47.682.22 0.00 10.620.00 0.00 10.367.22 \$68,669.44 0.00	\$(147,624.26) 0.00 \$0.00 \$233,540.79 \$0.00 28,233.75 9.00 341.19 0.00 0.00 (0.00) \$28,574.99
22010 Account 20000-29999 Total L 30000-39999 Total S 40000-40209 40220-49999 Total R 51000-51199 EPA No 51200-51299 SPA Er 51300-51399 EPA Te 51300-51399 Tempor 51500-51799 Other P 51800-51899 Staff Be 51000-51899 Total P 51900-51999 Contract 52000-52999 Supplie 53100-53129 53140-53199 Travel- 53130-53139 Travel- 53000-54999 Current 54000-54999 Current 55000-55998 Capital 55999 Operati	nts Payable (PTD) Liabilities (PTD) Liabilities (PTD) Liabilities (PTD) Revenues On-Teaching Salaries maloyee Salaries maching Salaries maching Salaries parary Wages Personnel Expenditures personnel Expenditures maching Salaries mach	0.00 \$0.00 \$0.00 \$0.00 125,099.00 0.00 21,240.00 0.00 21,274.92 \$167,613.92 0.00 0.00	0.00 \$0.00 \$0.00 \$0.00 8.062.43 0.00 1,770.00 0.00 0.00 1,708.37 \$11,540.80 0.00	0.00 \$0.00 \$(255, 540, 79) \$0.00 49,183.03 0.00 10,278.81 0.00 0.00 10,907.70 \$70,369.54 0.00	0.00 \$0.00 \$0.00 \$0.00 47.682.22 0.00 10.620.00 0.00 10.367.22 \$68,669.44 0.00	0.00 \$0.00 \$233,540.75 \$0.00 28,233.75 0.00 341.15 0.00 0.00 (0.00 \$28,574.49 0.00
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30000-39999 Total F 40000-40209 40220-49999 Total R 51000-51199 EPA No. 51200-51299 SPA Er 51300-51399 EPA Te 51400-51499 Tempor 51400-51799 Other P 51800-51899 Staff Be 51000-51899 Total P 51900-51999 Supplie 52000-52999 Supplie 53100-53129 53140-53199 Travel - 53130-53139 Travel - 53000-53099 53200-53999 Current 54000-54999 Fixed C 55000-55998 Capital 55999 Operati	Revenues on-Teaching Salaries mployee Salaries eaching Salaries eaching Salaries earny Wages Personnel Expenditures enefits Personnel Expenditures ted Services es and Materials	\$0.00 \$0.00 125,099.00 0.00 21,240.00 0.00 21,274.92 \$167,613.92 0.00 0.00	\$0.00 \$0.00 8,062.43 0.00 1,770.00 0.00 1,708.37 \$11,540.80 0.00	\$0.00 49,183.03 0.00 10,278.81 0.00 0.00 10,907.70 \$70,369.54 0.00	\$0.00 \$0.00 47,682.22 0.00 10,620.00 0.00 0.00 10,367.22 \$68,669.44 0.00	\$233,540.75 \$0.00 28,233.75 0.00 341.15 0.00 0.00 \$28,574.95 0.00
40000-40209 40220-49999 Total R 51000-51199 EPA No. 51200-51299 SPA Er 51300-51399 EPA Te 51300-51399 Tempor 51500-51799 Other P 51800-51899 Staff Be 51000-51899 Total P 51900-51999 Contrac 52000-52999 Supplie 53100-53129 53140-53199 Travel - 53000-53099 53200-53999 Current 54000-54999 Fixed C 55000-55998 Capital 55999 Operati	on-Teaching Salaries mployee Salaries eaching Salaries early Wages Personnel Expenditures enefits Personnel Expenditures cted Services es and Materials	\$0.00 125,099.00 0.00 21,240.00 0.00 0.00 21,274.92 \$167,613.92 0.00 0.00	\$0.00 8,062.43 0.00 1,770.00 0.00 0.00 1,708.37 \$11,540.80 0.00	\$0.00 49,183.03 0.00 10,278.81 0.00 0.00 10,907.70 \$70,369.54 0.00	47,682.22 0.00 10,620.00 0.00 0.00 10,367.22 \$68,669.44 0.00	\$0.00 28,233.75 9.00 341.15 0.00 0.00 (0.00 \$28,574,95 0.00
51000-51199 EPA No. 51200-51299 SPA Er 51300-51399 EPA To. 51400-51499 Tempor 51500-51799 Other P 51800-51899 Total P 51900-51999 Contrac 52000-52999 Supplie 53100-53129 53140-53199 Travel - 53100-53139 Travel - 53000-53099 53200-53999 Current 54000-54999 Fixed C 55000-55998 Capital 55999 Operati	on-Teaching Salaries mployee Salaries eaching Salaries earny Wages Personnel Expenditures enefits Personnel Expenditures eted Services es and Materials	125,099.00 0.00 21,240.00 0.00 0.00 21,274.92 \$167,613.92 0.00 0.00	8,062.43 0.00 1,770.00 0.00 0.00 1,708.37 \$11,540.80 0.00	49,183.03 0.00 10,278.81 0.00 0.00 10,907.70 \$70,369,54 0.00	47,682.22 0.00 10,620.00 0.00 0.00 10,367.22 \$68,669.44 0.00	28,233.76
51000-51199 EPA No. 51200-51299 SPA Er 51300-51399 EPA To. 51400-51499 Tempor 51500-51799 Other P 51800-51899 Total P 51900-51999 Contrac 52000-52999 Supplie 53100-53129 53140-53199 Travel - 53100-53139 Travel - 53000-53099 53200-53999 Current 54000-54999 Fixed C 55000-55998 Capital 55999 Operati	on-Teaching Salaries mployee Salaries eaching Salaries earny Wages Personnel Expenditures enefits Personnel Expenditures eted Services es and Materials	125,099.00 0.00 21,240.00 0.00 0.00 21,274.92 \$167,613.92 0.00 0.00	8,062.43 0.00 1,770.00 0.00 0.00 1,708.37 \$11,540.80 0.00	49,183.03 0.00 10,278.81 0.00 0.00 10,907.70 \$70,369,54 0.00	47,682.22 0.00 10,620.00 0.00 0.00 10,367.22 \$68,669.44 0.00	28,233.76
51200-51299 SPA Er 51300-51399 EPA Te 51400-51499 Tempor 51600-51799 Other P 51800-51899 Staff Be 51000-51899 Total P 51900-51999 Supplie 52000-52999 Supplie 53100-53129 Travel - 53000-53099 Current 54000-54999 Current 55000-55998 Capital 55000-55998 Capital 55999 Operati	mployee Salaries eaching Salaries arry Wages Personnel Expenditures enefits Personnel Expenditures cted Services es and Materials	0.00 21,240.00 0.00 0.00 21,274.92 \$167,613.92 0.00 0.00	0.00 1,770.00 0.00 0.00 1,708.37 \$11,540.80 0.00	0.00 10,278.81 0.00 0.00 10,907.70 \$70,369.54 0.00	0.00 10,620.00 0.00 0.00 10,367.22 \$68,669.44 0.00	341.19 0.00 0.00 (0.00) \$28,574.94
51200-51299 SPA Er 51300-51399 EPA Te 51400-51499 Tempor 51600-51799 Other P 51800-51899 Staff Be 51000-51899 Total P 51900-51999 Supplie 52000-52999 Supplie 53100-53129 53140-53199 Travel - 53000-53099 53200-53999 Current 54000-54999 Fixed C C 55000-55998 Capital Capital 55999 Operati Operati	mployee Salaries eaching Salaries arry Wages Personnel Expenditures enefits Personnel Expenditures cted Services es and Materials	0.00 21,240.00 0.00 0.00 21,274.92 \$167,613.92 0.00 0.00	0.00 1,770.00 0.00 0.00 1,708.37 \$11,540.80 0.00	0.00 10,278.81 0.00 0.00 10,907.70 \$70,369.54 0.00	0.00 10,620.00 0.00 0.00 10,367.22 \$68,669.44 0.00	341.19 0.00 0.00 (0.00) \$28,574.94
51200-51299 SPA Er 51300-51399 EPA Te 51300-51399 EPA Te 51400-51499 Tempor 51500-51799 Other P 51000-51899 Total P 51900-51999 Contract 52000-52999 Supplie 53100-53129 53140-53199 Travel - 53100-53139 Travel - 53000-53099 53200-53999 Current 54000-54999 Fixed C 55000-55998 Capital 55999 Operati	mployee Salaries eaching Salaries arry Wages Personnel Expenditures enefits Personnel Expenditures cted Services es and Materials	21,240.00 0.00 0.00 21,274.92 \$167,613.92 0.00 0.00	1,770.00 0.00 0.00 1,708.37 \$11,540.80 0.00	10,278.81 0.00 0.00 10,907.70 \$70,369.54 0.00	10,620.00 0.00 0.00 10,367.22 \$68,669.44 0.00	341.19 0.00 0.00 (0.00 \$28,574.94
51400-51499 Tempor 51500-51799 Other P 51800-51899 Staff Be 51000-51899 Total P 51900-51999 Contrac 52000-52999 Supplie 53100-53129 Travel- 53130-53139 Travel- 53000-53099 53200-53999 Current 54000-54999 Fixed C 55000-55998 Capital 55999 Operati	rary Wages Personnel Expenditures enefits Personnel Expenditures cted Services es and Materials	0.00 0.00 21,274.92 \$167,613.92 0.00 0.00	0.00 0.00 1,708.37 \$11,540.80 0.00	0.00 0.00 10,907.70 \$70,369.54 0.00	0.00 0.00 10,367.22 \$68,669.44 0.00	0.00 0.00 (0.00 \$28,574.94
51500-51799 Other F 51800-51899 Staff Be 51000-51899 Total P 51900-51999 Contract 52000-52999 Supplie 53100-53129 53140-53199 Travel- 53130-53139 Travel- 53000-53099 53200-53999 Current 54000-54999 Fixed C 55000-55998 Capital 55999 Operati	Personnel Expenditures enefits Personnel Expenditures cted Services es and Materials	0.00 21,274.92 \$167,613.92 0.00 0.00	0.00 1,708.37 \$11,540.80 0.00	0.00 10,907.70 \$70,369.54 0.00	0.00 10,367.22 \$68,669.44 0.00	0.00 (0.00 \$28,574.94 0.00
51500-51799 Other F 51800-51899 Staff Be 51000-51899 Total P 51900-51999 Contrac 52000-52999 Supplie 53100-53129 53140-53199 Travel - 53130-53139 Travel - 53000-53099 53200-53999 Current 54000-54999 Fixed C 55000-55998 Capital 55999 Operati	Personnel Expenditures enefits Personnel Expenditures cted Services es and Materials	21,274.92 \$167,613.92 0.00 0.00	1,708.37 \$11,540.80 0.00	10,907.70 \$70,369.54 0.00	10,367.22 \$68,669.44 0.00	(0.00 \$28,574.94 0.00
51000-51899 Total P 51900-51999 Contrac 52000-52999 Supplie 53100-53129 53140-53199 Travel - 53130-53139 Travel - 53000-53099 53200-53999 Current 54000-54999 Fixed C 55000-55998 Capital 55999 Operati	Personnel Expenditures cted Services es and Materials	\$167,613.92 0.00 0.00	\$11,540.80 0.00	\$70,369.54 0.00	\$68,669.44 0.00	\$28,574.9 4
51900-51999 Contrac 52000-52999 Supplie 53100-53129 53140-53199 Travel - 53130-53139 Travel - 53000-53099 Current 54000-54999 Fixed C Capital 55000-55998 Capital Coperati 55999 Operati Operati	cted Services es and Materials	0.00 0.00	0.00	0.00	0.00	0.00
52000-52999 Supplie 53100-53129 53140-53199 Travel- 53130-53139 Travel- 53000-53099 Current 54000-54099 Fixed C Capital 55000-55998 Capital Coperati 55999 Operati Operati	es and Materials	0.00				
53100-53129 53140-53199 Travel - 53130-53139 Travel - 53000-53099 53200-53999 Current 54000-54999 Fixed C 55000-55998 Capital 55999 Operati			0.00	101.67	0.00	/404 C7
53130-53139 Travel - 53000-53099 53200-53999 Current 54000-54999 Fixed C 55000-55998 Capital 55999 Operati	Domestic				0.00	(191.67
53000-53099 53200-53999 Current 54000-54999 Fixed C 55000-55998 Capital 55999 Operati		0.00	0.00	299.50	0.00	(299.50
54000-54999 Fixed C 55000-55998 Capital 55999 Operati	Foreign	0.00	0.00	0.00	0.00	0.00
55000-55998 Capital 55999 Operati	t Services	0.00	6.00	14,920.82	0.00	(14.920.82
55000-55998 Capital 55999 Operati	Charges	0.00	0.00	135.00	0.00	(135.00)
55999 Operati	Outlays	0.00	0.00	0.00	0.00	0.00
	ing Budget Pool	13.000.00	0.00	0.00	0.00	13.000.00
	Operating Expenditures	\$13,000.00	\$6.00	\$15,546,99	\$0.00	\$(2,546.99)
56000-56999 Student	t Aid/Subcontracts	0.00	0.00	0.00	0.00	0.00
57000-57999 Debt Se	ervice	0.00	0.00	0.00	0.00	0.00
58000-58999 Transfe	ers/Reserves	0.00	0.00	0.00	0.00	0.00
59000-59999 Budget	Pool	0.00	0.00	0.00	0.00	0.00
50000-59999 Total E	xpenditures	\$180,613.92	\$11,546.80	\$85,916.53	\$68,669.44	\$26,027.95
40000-40209 40220-59999 Total (I	Net)	\$180,613.92	\$11,546.80	\$85,916.53	\$68,669.44	\$26,027.95
11300-11399 FYTD C	Change in Accts Rec			0.00		
	Change in Accts Pay			0.00		
	YTD Change	\$180,613.92		\$85,916.53	\$68,669.44	\$26,027.95

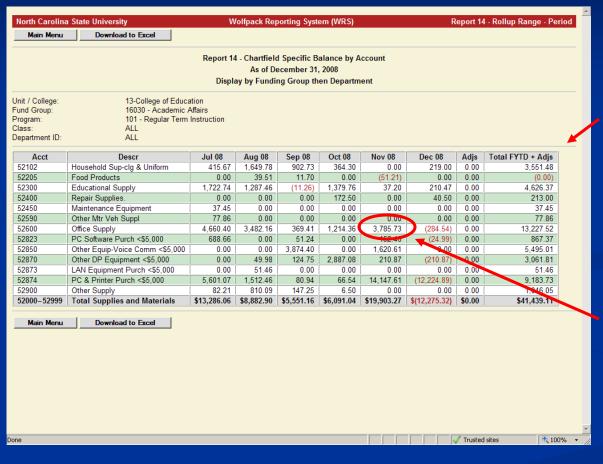
Another grid of data for another department

Report 14 – Results (cont)

				EVED		D 1 (D)
Accounts	Description	Current Budget	Current Month Activity	FYTD Activity	Encumbrances	Budget Balance Available
11100	Cash (PTD)	0.00	(2.162.44)	12.873.32	0.00	(12.873.32
10000-19999	Total Assets (PTD)	\$0.00	5(5,162,44)	\$12,873.32	\$0.00	\$(12,873.32
22010	Accounts Payable (PTD)	0.00	0.00	0.00	0.00	0.0
20000-29999	Total Liabilities (PTD)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.0
30000-39999	Total Fund Equity (PTD)	\$0.00	\$0.00	\$(26,023.71)	\$0.00	\$26.023.7
	, , , ,		•	1,000	, , , , ,	•,
40000-40209 40220-49999	Total Revenues	\$0.00	\$0.00	\$0.00	30.00	\$0.0
51000-51199	EPA Non-Teaching Salaries	21,440.00	1,782.25	10.837.96	10.693.52	(91.48
51200-51299	SPA Employee Salaries	0.00	0.00	0.00	0.00	0.0
51300-51399	EPA Teaching Salaries	0.00	0.00	0.00	0.00	0.0
51400-51499	Temporary Wages	0.00	0.00	0.00	0.00	0.0
51500-51799	Other Personnel Expenditures	0.00	0.00	0.00	0.00	0.0
51800-51899	Staff Benefits	4.537.84	380.19	2.312.49	2 225 35	0.0
51000-51899	Total Personnel Expenditures	\$25,977.84	\$2,162.44	\$13,150.45	\$12,918.87	\$(91.48
51900-51999	Contracted Services	0.00	0.00	0.00	0.00	0.0
52000-52999	Supplies and Materials	0.00	0.00	0.00	0.00	0.0
53100-53129 53140-53199	Travel - Domestic	0.00	0.00	0.00	0.00	0.0
53130-53139	Travel - Foreign	0.00	0.00	0.00	0.00	0.0
53000-53099 53200-53999	Current Services	0.00	0.00	0.00	0.00	0.0
54000-54999	Fixed Charges	0.00	0.00	0.00	0.00	0.0
55000-55998	Capital Outlays	0.00	0.00	0.00	0.00	0.0
55999	Operating Budget Pool	0.00	0.00	0.00	0.00	0.0
51900-55999	Total Operating Expenditures	\$0.00	\$0.00	\$0.00	\$0.00	\$0.0
56000-56999	Student Aid/Subcontracts	0.00	0.00	0.00	0.00	0.0
57000-57999	Debt Service	0.00	0.00	0.00	0.00	0.0
58000-58999	Transfers/Reserves	0.00	0.00	0.00	0.00	0.0
59000-59999	Budget Pool	0.00	0.00	0.00	0.00	0.0
50000-59999	Total Expenditures	\$25,977.84	\$2,162.44	\$13,150.45	\$12,918.87	\$(91.48
10000-40209 40220-59999	Total (Net)	\$25,977.84	\$2,162.44	\$13,150.45	\$12,918.87	\$(91.48
1300-11399	FYTD Change in Accts Rec			0.00		
22010, 22012	FYTD Change in Accts Pay			0.00		
	Total FYTD Change	\$25.977.84		\$13,150.45	\$12.918.87	\$(91.48

Another grid of data for another department

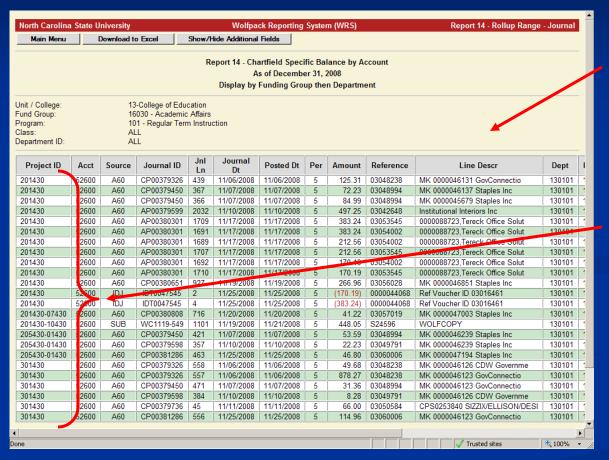
Report 14 – Period Detail



Period Detail shows the activity by period (month) by account for the amount drilled down on

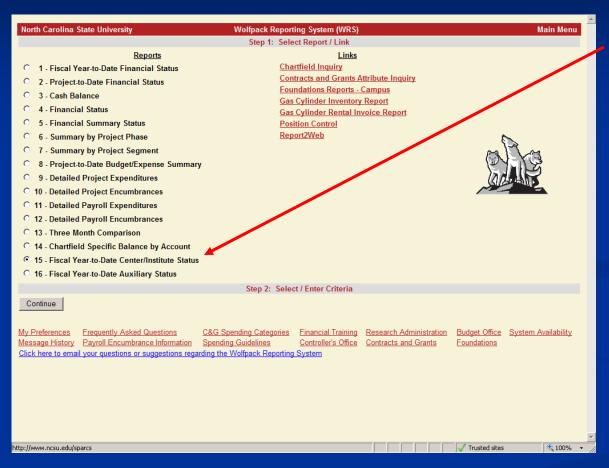
Drill down on amount to get to Journal Detail

Report 14 – Journal Detail



Journal Detail shows the journal activity for the amount drilled down on

Notice that multiple project IDs (segments and phases) may be shown as data selection for Report 14 is based on chartfields for project IDs rather than on a specific project ID



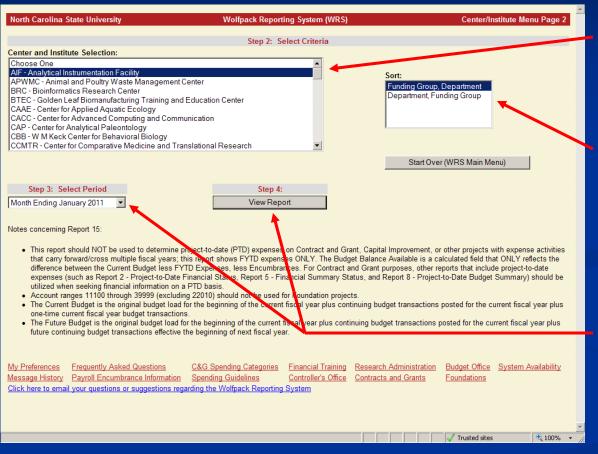
Back to the Main Menu to select Report 15 – Fiscal Year-to-Date Center/Institute Status

Criteria selection is based on the Auxiliary Code attribute for project IDs rather than on a specific project ID

The Auxiliary Code attribute can indicate a Center or Institute as provided by the Office of Research and Innovation

Data is pulled for multiple project IDs specific to the individual Center or Institute

Report 15 – Criteria Selection

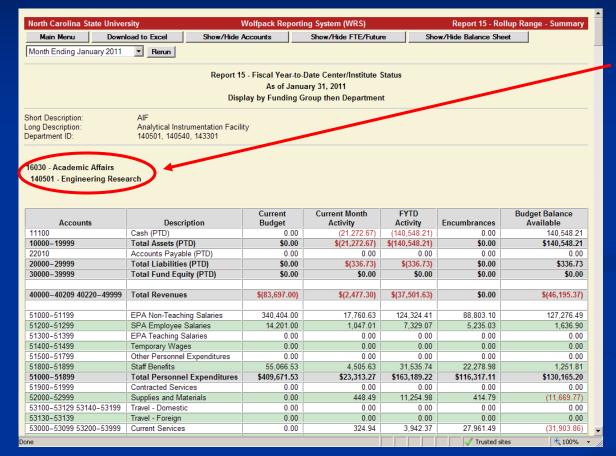


Select the Center or Institute

Select the sort option which determines how the results are sorted, grouped, and summarized

Select the time period – Then click View Report to run

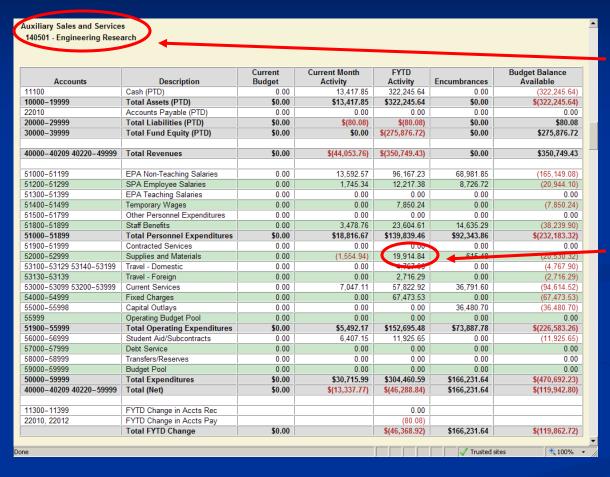
Report 15 - Results



Shows information sorted, grouped, and summarized in grids based on the sort option that was chosen

There are subtotal and grand total grids of data

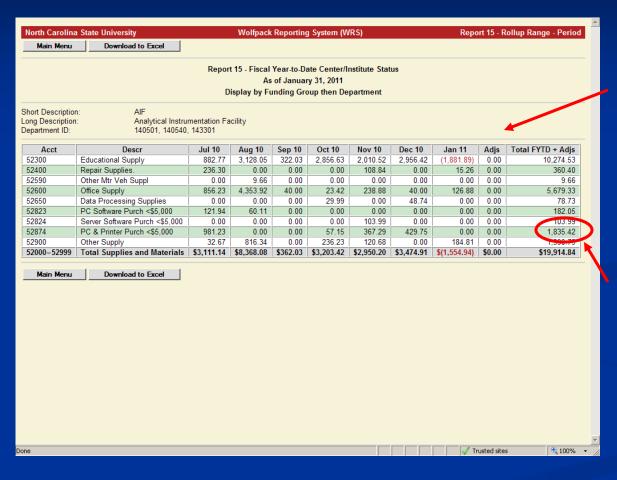
Report 15 – Results (cont)



Another grid of data for another funding group and department

Drill down on amount to get to Period Detail

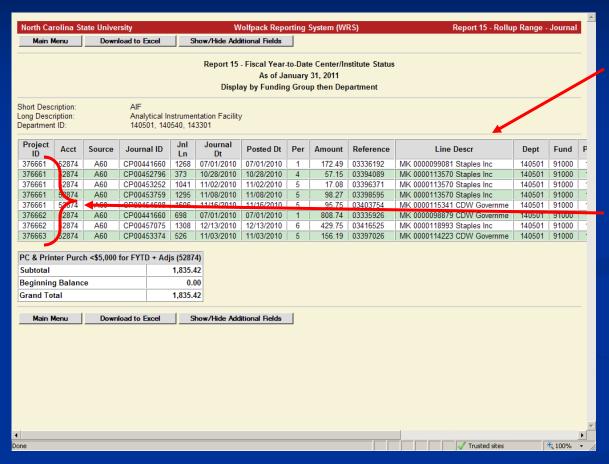
Report 15 – Period Detail



Period Detail shows the activity by period (month) by account for the amount drilled down on

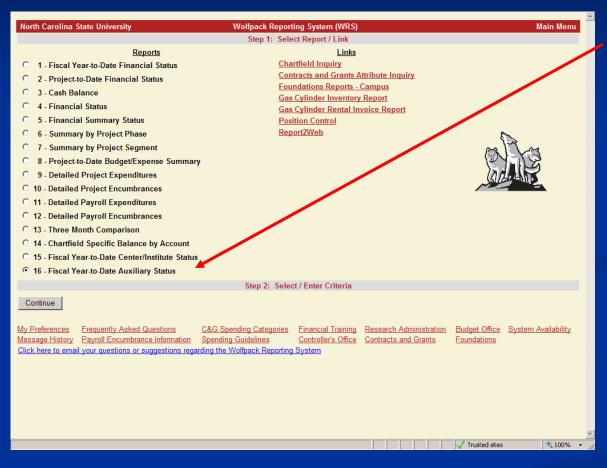
Drill down on amount to get to Journal Detail

Report 15 – Journal Detail



Journal Detail shows the journal activity for the amount drilled down on

Notice that multiple project IDs (segments and phases) may be shown – Data for Report 15 is pulled for multiple project IDs specific to the Auxiliary Code for the chosen Center or Institute



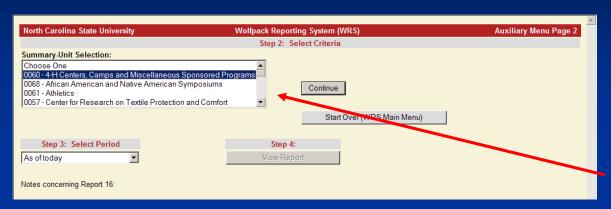
Back to the Main Menu to select Report 16 – Fiscal Year-to-Date Auxiliary Status

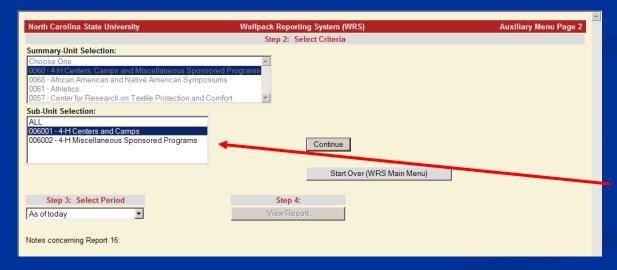
Criteria selection is based on the Auxiliary Code attribute for project IDs rather than on a specific project ID

The Auxiliary Code attribute can indicate an Auxiliary or Fee Unit that is formally reviewed by the University Budget Office

Data is pulled for multiple project IDs specific to the individual Auxiliary or Fee Unit

Report 16 – Criteria Selection





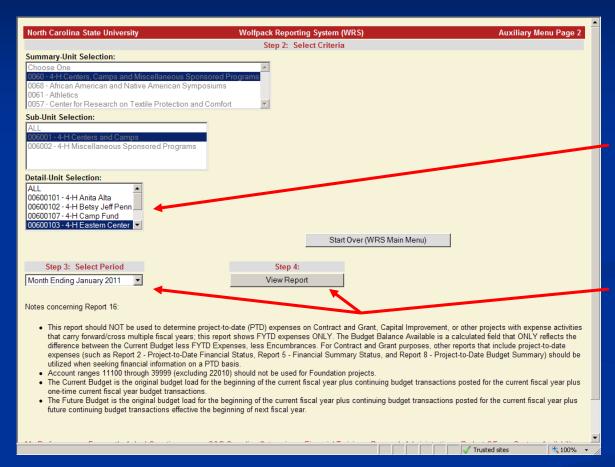
For Auxiliary and Fee Units, there is a hierarchical structure for the Auxiliary Code

Choose one Summary-Unit and click on Continue

The Sub-Unit selection box will appear

Choose All or one Sub-Unit and click on Continue

Report 16 – Criteria Selection (cont)

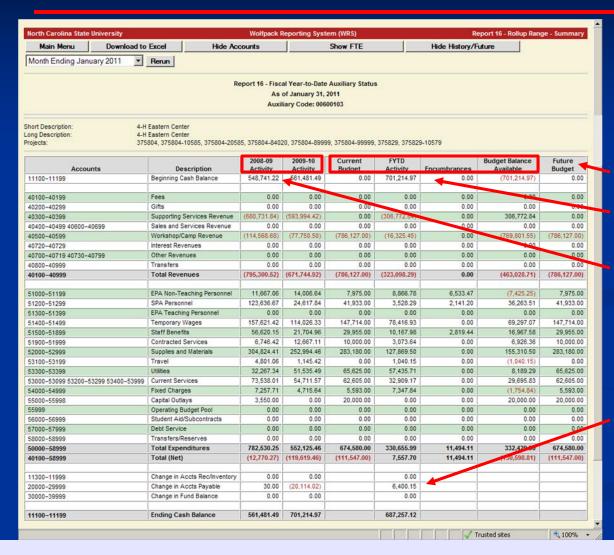


The Detail-Unit selection box will appear

Choose All or one Detail-Unit

Select the time period – Then click View Report to run

Report 16 – Results



Report includes information needed for the formal reviews of the Auxiliary and Fee Units:

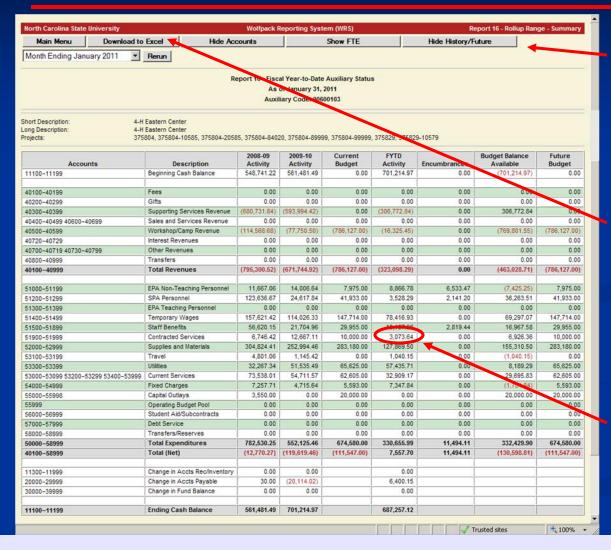
Future Budget

Current Year Information

Prior Two Fiscal Years with Beginning and Ending Cash Balances

Change in A/R, Change in A/P, and Change in Fund Balance to convert to the fiscal year-to-date cash basis

Report 16 – Results (cont)

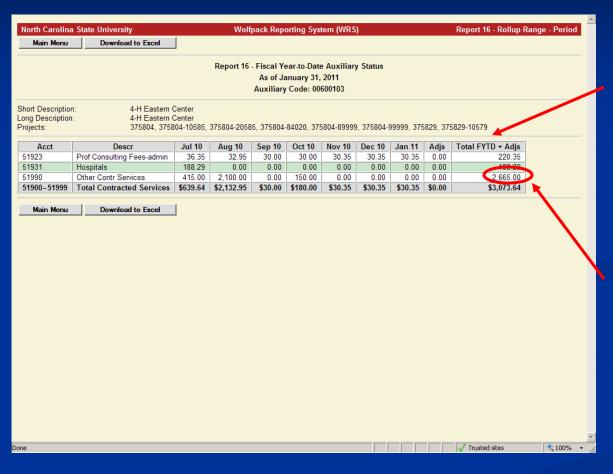


Toggle buttons allow you to show or hide Account, FTE, or History / Future columns of data

When downloaded to Excel, the spreadsheet includes additional columns for future year projections

Drill down on amount to get to Period Detail

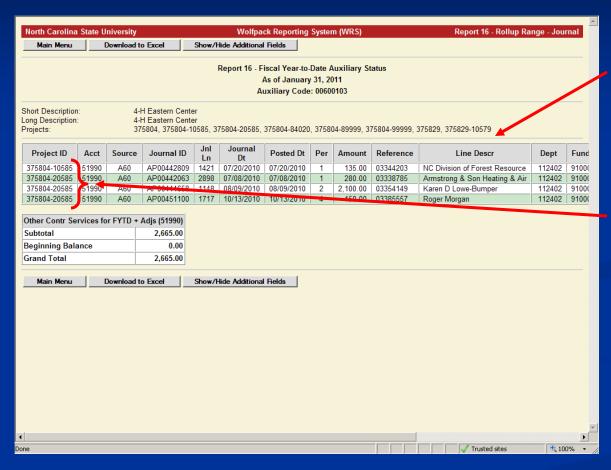
Report 16 – Period Detail



Period Detail shows the activity by period (month) by account for the amount drilled down on

Drill down on amount to get to Journal Detail

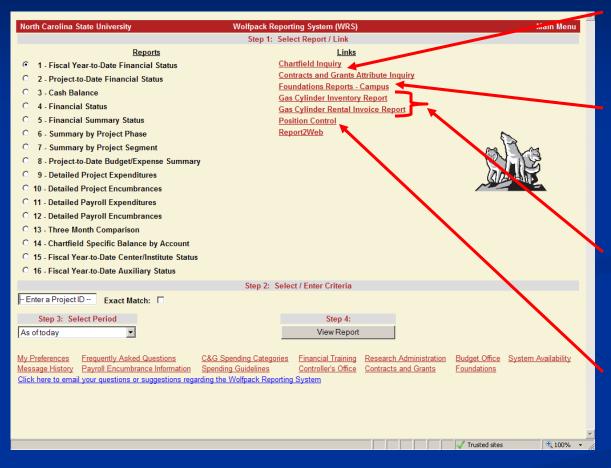
Report 16 – Journal Detail



Journal Detail shows the journal activity for the amount drilled down on

Notice that multiple project IDs (segments and phases) may be shown – Data for Report 16 is pulled for multiple project IDs specific to the Auxiliary Code for the chosen Auxiliary or Fee Unit

Main Menu – Add'l Resources Links



Chartfield Inquiry allows you to search for Project IDs meeting specified criteria

Foundations Accounting & Investments Office reports for campus customers that need information for multiple project IDs within a Foundation

Materials Management reports to show compressed gas cylinder inventory and monthly rental charges

Position Control is a campus budget tool maintained by the Budget Office that enables users to extract data from both HR and Financials, based on a set of user-defined criteria, into an Excel workbook